

**TOWN OF FERRISBURGH  
ZONING PERMIT APPLICATION**

Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Tax Map ID #: \_\_\_\_\_

Permit & Recording Fee: \_\_\_\_\_

Name & address of Applicant:

Name & address of Owner if different from Applicant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Phone number: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Size of Parcel: \_\_\_\_\_ acres Deed Reference; Book \_\_\_\_\_ Page \_\_\_\_\_

Are there any subdivision, site plan, or conditional use approvals that apply to the property? Yes/No

Is the property subject to an Act 250 Permit? Yes/No

Location of proposed project:

\_\_\_\_\_

Description of proposed project:

\_\_\_\_\_

Sq.ft. construction: \_\_\_\_\_ est. costs of construction: \_\_\_\_\_ est. completion date: \_\_\_\_\_

Application for: (check box) 1.  Residential; 2.  Commercial; 3.  Home occupation or Accessory use;  
4.  Sign; 5.  Agricultural; 6.  Conditional Use Permit; 7.  Variance or Waiver; 8.  Other

A complete application shall include the Requirements listed on the second page.

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I acknowledge that State of Vermont permits may be required with respect to this proposed project. I hereby certify that the statements on this application are correct and that I will comply with all applicable State of Vermont and Town of Ferrisburgh regulations covering the work to be done.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use only

START OF CONSTRUCTION: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Two Inspections required: 1. Footings Inspected: Date: \_\_\_\_\_ approved/rejected

2. Construction Completed: Date: \_\_\_\_\_ approved/rejected

3. Certificate of Occupancy: Date: \_\_\_\_\_ approved/rejected

4. Access Permit: Date: \_\_\_\_\_ approved/rejected/N/A

An Interested Person may appeal any decision by the Administrative Officer within 15 days of such decision. This permit shall not take effect until the time for such appeal has passed.

## ZONING PERMIT APPLICATION SUBMITTAL REQUIREMENTS

A Site Plan to include ALL of the following or a note that the item is not applicable N/A:

1. Dimensions of the property with an arrow showing North. You may use a survey, or the tax map, or ortho photo, or hand sketch.
  2. All existing and proposed building footprints; building envelope if applicable.
  3. Road frontage; front yard setback from center of road; and rear and side yard setbacks.
  4. Lot Coverage - outline, including dimensions of all structures including decks, patios, parking areas, driveways, sheds, garages, barns.
  5. Building dimensions including height.
  6. Water, wells, well head isolation/shield area, septic and replacement areas for septic.
  7. Existing Easements, including septic easements, and rights of way.
  8. Bodies of water, including unnamed streams; Wetlands.
  9. Access roads, curb cuts and culverts (attach Access Permit).
  10. Parking spaces location.
  11. Proposed Signs or Lighting
  12. Business details such as times of operation.
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Please ask for assistance if you have any questions about filling out this form. The Zoning Administrator is available during regular office hours at the Town Clerk's Office, 877-3429, or by appointment.