

TOWN OF FERRISBURGH
PLANNING COMMISSION
PRELIMINARY PLAT APPLICATION
FOR MAJOR SUBDIVISION OR PUD

Application Number: _____

Application Fee _____ Date Paid: _____

Tax Map Parcel ID# _____ Zoning District(s): _____

Application for Preliminary Plat: Major Subdivision or PUD _____

Name and Address of Applicant Owner name and address if different from Applicant

Phone: _____ Phone: _____

E-mail: _____ E-mail: _____

Deed Reference: Book _____ Page _____ Total acreage of Parcel _____

Location of Proposed Project: _____

Description: Subdivision _____ Lots; PUD: _____ Lots; Conserved Acreage, if applicable: _____

Is Parcel Subject to Act 250? YES or NO. Act 250 Permit Number(s): _____

I hereby certify that the statements on the Application are correct and that I will comply with all applicable Town, State and Federal Regulations.

SIGNATURE OF APPLICANT(S): _____ Date: _____

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Official Use:

DATE OF SKETCH PLAN APPROVAL: _____

CONDITIONS OF SKETCH PLAN APPROVAL, if any: _____

DATE PRELIMINARY PLAT APPLICATION RECEIVED: _____

VERIFICATION OF COMPLETE APPLICATION

Zoning Administrator _____ Date: _____

DATE OF PRELIMINARY PLAT HEARING: _____

CHECKLIST OF REQUIRED DOCUMENTATION

	DOCUMENTATION – see also requirements in Land use Regulations Section 13.5	Exhibit # and date; or note if not applicable
1	Surveyed Plat(s) of the parcel to be subdivided or developed, prepared and signed by a Licensed Surveyor, with an arrow showing North, contour lines at no more than 5 feet intervals, shown in feet above msl, location of all property lines, and names of abutting landowners.	
2	A statement from Applicant setting forth all proposed modifications or changes of existing regulations, standards, criteria, and all development which may vary the density or intensity of land use otherwise applicable under the provisions of the Land Use Regulations	
3	Plat shall show all lots, numbered, and surveyed, with building envelopes, and building footprints, and required boundary setbacks from front, side and rear, and Lot coverage.	
4	Plat shall show all buildings, all internal roads and other structures already on the parcel.	
5	Plat shall show road frontage, all road accesses and curb cuts. Attach Access Permits	
6	Plat shall include a vicinity map showing character of the surrounding area and zoning district boundaries. Vicinity map must show boundaries of entire tax parcel.	
7	Plat shall indicate all streams, named and un-named ponds, all Wetlands, forested areas, FEMA Flood boundaries and all required buffers along these features, and other existing physical features of note. Attach State Permits, including Conditional use Determination (CUD)on Wetlands	
8	Wastewater: Location of any existing septic system, replacement areas, culverts and drains. Attach, at minimum, a letter from a certified engineer that preliminary soil testing has been done and capacity demonstrated. Or attach engineering plans and State approvals.	
9	Stormwater: Preliminary plan for collecting and discharging Stormwater run off.	
10	Water Supply: If the property is not on Municipal Water, indicate wells and well-head protection areas on the Plat, together with any water easements. If the property is not on Municipal Water, attach the appropriate documentation	
11	Fire and Emergency Services: Attach letter from Fire Chief with either Preliminary or Final Approval	
12	Easements: Provide documentation for all Easements and any legal agreements on the property	
13	Public Use: All parcels of land proposed to be dedicated to public use and conditions of such dedication.	
14	Interior roads and Sidewalks: Indicate on Plat the preliminary location of interior roads and sidewalks.	
15	Act 250 : If the property is subject to Act 250, provide a written report on the status of Act 250 Application.	
16	Parking and service areas: Indicate preliminary location of parking spaces and service areas on the Plat	
17	Attach all other applicable Permits	

Ferrisburgh Land Use Regulations (13.1) prohibit any clearing of land, grading, construction, or any contract for sale of a subdivided lot until after approval of the Subdivision.

This Checklist is incorporated by reference into the Ferrisburgh Land Use Regulations.