

**Town of Ferrisburgh**  
**Selectboard Minutes / DRAFT**  
October 4, 2016

**Members present:** Jim Benoit, Steve Gutowski, Loretta Lawrence, Michael “Red” Muir, Jim Warden.

**Town officials present:** Gloria Warden, town clerk.

**Visitors present:** Bessie Sessions.

**1. 6:00 p.m. Annual review — town clerk.** For a draft of the minutes, please see the town website.

**2. 6:30 p.m. Regular meeting — call to order.**

Loretta Lawrence, chair, called the meeting to order at 6:30 p.m.

**3. Approve minutes — September 20, 2016 (special meeting); September 20, 2016 (regular meeting).**

Jim Warden made a motion to approve the minutes of September 20, 2016 (special meeting), as presented. Steve Gutowski seconded. Steve Gutowski, Loretta Lawrence, and Jim Warden voted in favor. Red Muir abstained. Jim Benoit was not present for this vote. MOTION PASSED.

Steve Gutowski made a motion to approve the minutes of September 20, 2016 (regular meeting), with the following correction:

Item 4. (a) is corrected to read as follows: **(a) John Bull — highway department report.** John stated that the crew is still mowing. The pavers have completed Four Winds Road; Little Chicago Road and Plank Road will be next. He announced that Kyle Bradley has received his CDL permit. He said he is thinking about winter sand now that all of the trucks are repaired.

Red Muir seconded. Steve Gutowski, Loretta Lawrence, and Jim Warden voted in favor. Red Muir abstained. Jim Benoit was not present for this vote. MOTION PASSED.

**4. Selectboard new business**

**(a) Vermont League of Cities & Towns PACIF 2017 membership renewal.** After careful review, Steve Gutowski made a motion to approve the Vermont League of Cities & Towns PACIF application with corrections. Jim Warden seconded. All voted in favor. MOTION PASSED.

**(b) Green Up Day — May 6, 2017 — appoint coordinator.** Steve Gutowski made a motion to appoint Deb Healey as Green Up Day coordinator. Jim Benoit seconded. All voted in favor. MOTION PASSED.

**(c) November 8, 2016 — general Election Day — traffic control from 7:00 a.m. to 7:00 p.m.** Red Muir made a motion to hire two Addison County officers for the full day. Steve Gutowski seconded. All voted in favor. MOTION PASSED.

**(d) Set date for first budget meeting.** The first budget meeting will be held on October 25, 2016, at 6:00 p.m.

**5. Selectboard old business**

There were no items under old business for this meeting.

## **6. Selectboard general business**

**(a) Vermont Green Line (VGL) Committee update.** Jim Warden, a member of the town's VGL Committee, stated that on September 27, 2016, he, Vaughn Collins, John Bull, and Dave Marshall of Civil Engineering Associates met with Jim Carroll, the town's attorney from the firm of Carroll, Boe & Pell. Following that meeting, the VGL Committee and Jim Carroll met with representatives of the Vermont Green Line project and its attorney. No decisions were reached. Jim Carroll will meet with the Vermont Green Line project's attorney to continue the discussion.

**(b) Red Muir — building maintenance discussion and updates.** Red stated that the Grange building had been power washed and the windows had been cleaned. He reviewed quotes he received to divert water from the roof, and to repair or replace the circulator pump. Jim Benoit will speak to John Bull, road foreman, to see how much of the water diversion project can be done by his crew.

After further discussion, Steve Gutowski made a motion to accept Vermont Air Systems' quote of \$3,139 to replace the circulator pump. Jim Benoit seconded. All voted in favor. MOTION PASSED.

Red has asked Silas Towler to obtain estimates to repair the rotten wood on portions of the building.

**(c) Vermont Department of Transportation (VTrans) — Public forum on rail and truck traffic — October 17, 2016 — Bixby Library 6:30 p.m.** As part of seven discussions being held around the state, VTrans will hold a public forum at 258 Main Street in Vergennes. Those unable to attend may submit written comments.

## **7. Public comment**

Gloria Warden updated the board regarding its request for her to contact the Addison County Sheriff's Department to ask that it conduct a traffic study in the general area of 2166 Plank Road. She stated that although two other studies had been conducted on Plank Road, another traffic study would have to be done on the portion of Plank Road located in Ferrisburgh. After discussion, Jim Warden asked the town clerk to direct Sargent Bruce Nason to move the speed cart to the general area of 2166 Plank Road, to record the speed of traffic going east, right before the crest of the hill.

## **8. Other business**

There were no items under other business for this meeting.

## **9. Correspondence**

**(a) Vermont Animal Control Association training — October 15, 2016 — 10:00 a.m. to 2:00 p.m.** This interactive training of humane animal handling and capture will be presented by John Peaveler, Animal Control Office of West Fairlee, Vermont. This meeting will be at 5 Church Street in Middlesex, Vermont.

**(b) Vermont Woodlands Association — Forest Education Resources Network Series (FERNS).** Everyone in the town of Ferrisburgh is invited to use the Vermont Woodlands Association's website to learn about forested land. The link to the homepage is <http://www.vermontwoodlands.org/>. To access the online PowerPoint, the login is: ferrisburgh; the password is: Ferris2016.

**(c) Addison Superior Court annual meeting — November 2, 2016 — 9:00 a.m.** This meeting to discuss the final county budget will be held at the Frank Mahady Courthouse at 7 Mahady Court in Middlebury, Vermont.

**(d) Vermont Adult Learning — thank you to the town for continued support.** Regional Manager David K. Roberts sent a note of appreciation.

**(e) Vermont Wetlands Permit — 70 Locust Lane.** Per Section 9.4 of the Vermont Wetland Rules, the request for a Wetlands Amendment received from Jacqueline Couture was approved on September 26, 2016.

#### **10. Selectboard to approve or sign**

**(a) Round Barn Farm Homeowners' Association annual meeting — rental agreement for upstairs community hall — November 13, 2016.** After discussion, Jim Benoit made a motion to rent the upstairs community hall to the Round Barn Farm Homeowners' Association, waiving the rental fee but requiring proof of insurance and a \$500 damage deposit. Jim Warden seconded. All voted in favor. MOTION PASSED.

**(b) Sarah Perrotte — rental agreement for upstairs community hall — January 14, 2017.** After discussion, Jim Warden made a motion to rent the upstairs community hall to Sarah Perrotte, for a rental fee of \$75.00, with proof of insurance and a \$500 damage deposit. Jim Benoit seconded. All voted in favor. MOTION PASSED.

**(c) Selectboard warrant.** After review, Steve Gutowski made a motion to approve the selectboard warrant, which details town expenditures, for a total of \$78,000.46. Red Muir seconded. The owner of 217 Ferry Road will be billed for the Vergennes Fire Department false alarm charge of \$128. All voted in favor. MOTION PASSED.

#### **11. Adjourn**

Jim Benoit made a motion to adjourn the meeting at 8:26 p.m. Red Muir seconded. All voted in favor. MOTION PASSED.

Respectfully submitted,

Jean Silveira