

Minutes of Meeting - October Lister Meeting (DRAFT)

Date: October 14, 2020 4:00pm

Location: Ferrisburgh Town Office

Attendees:

Joe Blasius

Roderick Cole

Brian Goodyear

Justus DeVries

Agenda:

- Approval of 2020 Grievance Meeting Minutes
- Approval of September 9, 2020 Meeting Minutes
- Review of lister's correction
- Methodist Church (Brian)
- Hinsdale (Justus)
- 2020 Equalization Study / Sales validations (Brian)
- Building Permit List (Brian & Justus)
- Presentation of one-page lister card (Brian)
- Financial Review and budget (Brian)
- BCA Hearing Preparation (Justus)
- State Board of Appeals update (Justus)

Discussion Points:

- Joe calls meeting to order @ 4:00 pm
- Justus reports that grievance minutes have not been completed; minutes approval tabled again until November meeting
- Roderick moves to accept September 9 meeting minutes as posted, Joe 2nd, motion carried
- Pam Cousino reports that the Town Clerk's office is reviewing functionality offered by NEMRC that provides on-line access to Land Records module. She will keep us informed.
- Brian presented background investigation on the cause of the lister's correction for North Ferrisburgh Methodist Church. Former Town Clerk had updated value of outbuilding without Lister's approval and had also forgot to update the offsetting credit due to tax-exempt status. Due to that same status, the change in value was not identified prior to Grand List "As Billed ". Brian stressed the need to have each user have their own credentials when entering data into NEMRC and CAMA.
- Justus presented background investigation on the cause of the lister's correction for Clark Hinsdale (04/01/3.6CO). The values shown on the parcel in CAMA should have been changed to 0, due to the fact that the components were moved to Clark's main card

(04/01/03). Discussion followed culminating in a Lister's correction to be submitted reducing the value of 04/01/03.6CO and making the parcel "inactive"

- Brian provided update on sales verification progress to include that all 2019-2020 sales have been validated for the state and expects to have a mock-up CLA analysis for the November meeting
- Discussion on how long to keep items on the building permit list. Agreed that Building Perms older than three years should be excluded from follow-up, with the assumption that a new permit would be required.
- Discussion on how to track solar equipment (<50KW). Agreed that moving forward, solar equipment should be included in notes to assist with proper value, even if equipment is tax exempt.
- Brian presented new one-page lister cards to the group. These cards, in full color, will be available for public access and will be indexed. This should minimize the usage of the full file.
- Proposed 2021-2022 budget to be placed on November meeting agenda
- Board of Civil Authority site inspections scheduled
 - ✓ Thursday November 12, 6 pm- Jeffrey Sherwin Hearing.
 - ✓ Friday 13th, noon Sherwin site visit.
 - ✓ Thursday November 19 at 6 pm - Hinsdale Hearing, and Sherwin report, deliberation and Decision.
 - ✓ Saturday November 21, at 10 am, Hinsdale Site Visit
- Still unclear on schedule on State Board of Appeals hearings
- Justus to provide Chris Chamberlin at RJ Turner with documents from 4/1/2019 - 3/31/2020
- State of Vermont has notified us that there are three removals from Current Use that need values assigned to them. Justus has calculated the values and documents are ready to be submitted to the parties. After discussion, it was determined that we would contact the three parties making them aware the letters are coming.

adjourned at 5:34 pm

Follow Up Actions:

Brian working on CLA analysis
Brian continued work on SOP
Justus creation of Lister's Correction for Hinsdale
Brian to complete one-page lister cards
2021 Building Permit list to be created