

**Town of Ferrisburgh – Lister’s Meeting Minutes - Approved
October 11, 2021**

Discussion Notes

- Joe calls meeting to order at 4:01 pm, Joe Blasius, Brian Goodyear, Roderick Cole in attendance. Justus Devries and Alyth Hescocock joined the meeting at approximately 5 PM.
- Brian makes motion to approve September 15 minutes, Roderick 2nds. Motion passes. Joe discussed there was some discrepancy on the draft minutes that were initially uploaded to website. The concern is to assure the proper draft is always placed on the town website. The Listers made the decision that the person drafting the document will assure it includes all interim revisions and then will send the document to the town clerk for upload to the town website.
- Brian to follow-up with NEMRC regarding lister’s cards on website.
- Brian to email portions of completed SOP prior to next meeting
- Brian to provide credentials and training on access to NEMRC and CAMA after meeting.
- Discussion regarding Town building insurance values. Brian provided some perspective he shared with Gloria Warden and Selectboard in 2019 regarding the difference between Historical Cost value and Replacement Cost Value. Agreement was there was no Lister responsibility regarding updating insurance values for those buildings.
- Decision was made to include the estimated construction cost value in the GL maintenance list for easier reference and comparison to changes in assessment.
- Reviewed assigned work items on GL maintenance list and requested that JD and AH start working on the items assigned to them for action during November meeting.
- Brian to contact PVR contact for best practices for Lister’s assessing MLS website
- Brian to add utilities assessments to GL maintenance list
- JD and AH to review highlighted items on “On Market” tab to determine if Listers action was needed.

Meeting adjourned at 6:00 pm

Follow Up Actions

- Drafting of the Lister SOP is an on-going work product - Brian
- JD and AH field work will be on items assigned them by agreement with the Listers
- NEMRC work on one-page listers card - Brian

Key Decisions

None

Submitted: Brian Goodyear, Town Lister