

Town of Ferrisburgh – Lister’s Meeting Minutes

January 16, 2020

Meeting Agenda

- Review and acceptance of minutes, 11/18 & 12/12 - Listers
- NEMRC / CAMA One-Page Property Record update - Brian
- 2019 Equalization Study – Brian and Justus
- Report of Board of Listers for Town Report – Justus
- Review and Approval of assessment changes – Brian and Justus
- Review of web based tax mapping – Brian
- Financial Review
- Old Business
- New Business

Discussion Notes

- Carl calls meeting to order at 4:30pm, Carl, Joe, Brian and Justus in attendance
- Brian makes motion to accept 11/18/19 minutes, 2nd by Joe. No discussion. Motion passed
- Brian makes motion to accept 12/12/19 minutes, 2nd by Joe. No discussion. Motion passed
- Attachment of at least one photo to each parcel completed, next step find the correct stock/quality of paper and finalize location for easy public access
- Review of Sales Equalization Study, which includes a decrease of CLA to 99.52%. All agreed that we need to spend some time reviewing sales in study to determine if any are valid. Brian has been in discussion with Roger Kilbourn (State of VT PVR) to develop and refine some best practices for future work. Justus to create appeal letter to be sent to PVR for redetermination.
- Justus presented draft of letter to be included in Town Report, agreed to remove portion referencing camper assessments since the issue was not longer being discussed and in the hand of our legislators. Brian asked if the building permit referenced need to be included since is was covered in the Town Report by the Zoning Administrator. Justus felt it was valuable. Brian made a motion to accepted letter, less camper paragraph: 2nd by Joe No discussion. Motion passed
- Review of following assessment changes for following parcels. All accepted.

Parcel ID	Propety Owner	Change, (\$)
03/01/11	Thurston, Monique and Stephen	\$ 5,100
06/01/05.5	Clafin, Sidney, E, Iii	\$ 3,400
09/01/45	Vermont, Stsate, Of,	\$ -
19/20/04	Cucciniello, Thomas, P	\$ -
19/20/14.2, &, 14.3	Willard, Malcolm, R	\$ 96,900

- Brian provided tutorial of by tax maps located on Ferrisburgh town website and navigation of tax maps provided on State of Vermont GIS servers
- Review of expenses as of 12/31/2019 show we are running about \$7,000 below budget YTD
- No old business to review
- Justus states that he has not heard back from Bill Benton re: Peter Knights appeal and will reach back out to him
- Meeting adjourned at 6:23pm

Follow Up Actions

- Justus to draft redetermination letter to be sent to PVR
- Justus to followup with Bill Benton re: Peter Knights appeal

Key Decisions

- Appeal results of Sales Equalization Study
- Approval of letter to be included in Town Report
- Approval of all changes of assessments presented