

TOWN OF FERRISBURGH
MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE
Tuesday January 10, 2023 @ 5:30 pm
Held by Zoom

Members Present: Carl Cole, Jean Richardson, Silas Towler, Rick Kerschner.

Members Absent: Red and Craig.

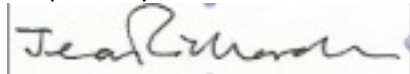
Also Present: Ashley LaFlam, Lindsey Brown

1. The Committee was called to order by Carl at 5:30 pm and quorum determined
2. **Minutes** of December 15, 2022 were approved on **MOTION** of Silas, seconded by Rick. All in Favor. Minutes of December 29 were approved on **MOTION** of Silas, seconded by Rick. ALL in Favor.
3. **UMH Window Repair:**
 - Carl reports that the work is going on schedule.
 - Carl reported that he had drafted an Addendum to Jim Hunt's contract for the re-building of the window stops as previously discussed.
MOTION by Jean, seconded by Rick to approve the addendum to the contract, contingent upon FUMH Board approval. Carl will then submit this to the Selectboard for approval because it is an addition to Rift Cut Contract.
 - Committee reviewed the Invoice from Rift Cut, dated 12/26/22 for \$21,237. Noted that this includes \$15,292 deposit for Storm Windows sent to Allied by Rift Cut.
MOTION to approve Rift Cut Invoice for \$21,237 made by Jean, seconded by Rick. ALL in Favor.
4. **UMH Storm Windows:** Rick had recirculated the updated Allied Estimate of \$45,876. It is still dated 7/26/22. Rick is satisfied that templates have been provided by Jim to allow for accurate sizing of windows.
5. **UMH Second Exit:** Steve Boucher was not present but Miles had circulated a short report. Ashley reported work was progressing on track.
6. **UMH Front Deck:** Craig had submitted a report that things are on track for April construction by locals. No written estimates. **Jean will check files for the Skip Jack estimate and send what she can find to Ashley.**
7. **UMH Roof Work:**
 - **MOTION** to approve Invoice from VT Heavy Timber, dated 12/19/22 for \$500 for Shoring rental made by Rick, seconded by Silas. All in Favor.
 - **MOTION** to approve Contract submitted by Vermont Heavy Timber to install a 4th structural tower for a cost of \$5,400 contingent on approval by FUMH Board made by Rick, seconded by Silas. All in Favor.
8. **Brown Church:**
 - Jean reports that the Fuss and O'Neill Contract and Questionnaire have been completed. No date yet for when work will take place.
 - Red reported that Clark will inspect the Septic system on January 12. Cost will be \$600.
 - PACIF Inspector met with Red and inspected the building. Inspector approved use of the building, and will submit written report next week
 - Red has submitted an application to Josh for the Fire Marshall inspection.
9. **Town Emergency Shelter:** Discussion of progress. The shelter may be set up at the Town Hall or at the Ferrisburgh Central School. Committee feels that the School is a more logical location,

with several rooms, all on one floor, kitchen and bathrooms. Jess is working with Regional Planning and Civil Defense to determine regional impact and possible funding. Red is looking into diesel and propane generator costs. Carl reports that GMP recommended that he contact Sun Common. **Carl and Red will follow up.**

10. **Town Hall Floors:** Silas reports that he has contacted Olsen, Greenwood, Wales and Danaher. He is waiting for a quote from Wales and Danaher. Work may take 9 days. **Jean will look for specific square feet numbers at Town Office and send to Silas so he can get accurate quotes. Carl will look for the quotes he had for furniture storage etc.**
11. **Town Hall Cleaning:** Committee agrees that having a professional cleaner makes sense in order to be sure we have a clean building to rent. Rental income will be used to cover cleaning contract.
12. **Town Hall Parking Lights:** Red reports that Lights are re-scheduled to arrive late January.
13. **Town Hall Heating System:** The Hot water heater in the Town Offices had to be replaced on November 23. Deb requests that \$2,285.26 of this be taken from Building Maintenance fund. There was discussion about the high cost on this bill. The Heating system failed again last week. Red is following up with Mountain Air in regards their work and the high cost of their last invoice.
14. **Town Center Septic Systems:** Carl reports that they are still waiting for State Archeologist approval on the Vanderwort land, and the project is going very slowly.
15. **Historical Society School House:** PACIF building inspection took place with Red present. The kitchen needs a GFI outlet, and the building needs lighted Exit signs. Silas insists that the Historical Society cover these costs. Red believes that it is a Town expense as not technically "maintenance. No decision made. Red will contact RCI to get work done.
16. **Building Committee Budget:** tabled till next meeting.
New Business:
17. **UMH Grant submissions:** Ashley requested approval of the previously circulated PTV and NPS grant agreements and documents.
MOTION to approve and send on forms to Selectboard for signature, contingent on FUMH Board approval, made by Rick, seconded by Silas. ALL in Favor.
18. **UMH Increased Capacity:** Ashley asks permission to contact Josh to see if the new exit will allow increased capacity because Rokeby and FUMH would like to hold an Event to celebrate Frederick Douglass. Committee suggested that she have Red contact Josh directly for the Town.
19. Rick asks if there is a policy on if a member of the Building Committee can contact and give interviews to the press, or TV because he was recently contacted by Addison Independent and quoted in the paper. Committee agrees that there is no written policy, but the accepted practice is to have permission of the committee chair before talking to press.
20. **Next Meeting: Tuesday January 24 in person and on Zoom.** – Jean and Laurie will Post.
21. Meeting adjourned at 6:29pm on **MOTION** of Rick, seconded by Silas. All in Favor.

Respectfully Submitted



Jean Richardson, Committee Clerk.