

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE**  
**Thursday December 15, 2022 @ 5:30 pm**  
**Held by Zoom**

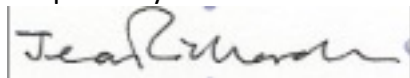
**Members Present:** Michael Muir, Carl Cole, Jean Richardson, Silas Towler, Craig Bunten, Rick Kerschner.

**Also Present:** Miles Jenness and Ashley LaFlam

1. The Committee was called to order at 5:30 pm, quorum determined, and Agenda Amended on MOTION of Silas, seconded by Jean, to take items out of order so Miles could leave the meeting early. All in Favor.
2. **Minutes** of December 1, 2022 were approved on MOTION of Silas, seconded by Craig. Red abstained as not at last meeting.
3. **UMH Second Exit:** Miles presented his regular Progress Report.
  - Everything is now moving along smoothly. No change orders requested. No cost over runs anticipated at present time.
  - Concrete will go in next week.
  - There will be an external electric outlet by the door.
  - Discussion of trim detail. No final decision made.
  - Door will be done in about 2 months.
  - Door hardware proposal was discussed in detail.  
**MOTION** by Silas, seconded by Carl to approve the Atlas Pushbar with key pad and lock box as proposed. All in Favor.
  - Ramp is shallow and will be finalized by John in the spring.
  - **MOTION** of Silas, seconded by Craig to approve the Vermont Heavy Timber Invoice, dated 12/4/22 for \$17,000. Already approved by FUMH. All in Favor.
  - Steve Boucher will be the lead person for VHT while Miles is working in France. He will be attending meetings and making Progress Reports.
4. **UMH Winterizing:** Red will complete winterizing next week.
5. **UMH Roof Work:** **MOTION** of Silas, seconded by Jean to approve Engineering Ventures Invoice dated 12/15/22 for \$7,212.52. All in Favor.
6. **Methodist Church, Town Center:**
  - Review of Quotes received from Atlas and from Fuss and O'Neill for "Environmental Due Diligence Services" -assessment of Lead, Asbestos and Mold. Following detailed comparative analysis of the quotes:  
**MOTION** of Jean, seconded by Carl, to accept the lower quote from F & O, with modifications. All in Favor. **Jean will forward the final proposal on to Selectboard for review on Tuesday.**
  - Septic System scoping was discussed. **Red will discuss with Clark Septic** as to what can be presently determined about the status of the septic system, location of tank and cost of work.

7. **Town Hall Parking Areas & Lights:** red reports that Lights are scheduled to arrive December 23, and should be in place by end of January.
8. **Town Center Septic Systems:** Carl reports that they are still waiting for State Archeologist approval on the Van De Weert land, and the project is going very slowly. **MOTION** of Carl, seconded by Jean to approve the Invoice for Otter Creek Engineering dated 12/12/22 for \$7,562.50. All in Favor.
9. **Building Committee Budget:** Tabled until December 29<sup>th</sup> at 5:30 pm. This will be a Special Meeting scheduled to Discuss budget.
10. **UMH Windows:** Jim is working on the windows this winter at his shop.
  - Discussion of window stops repair which will be an additional cost. These are already at Jim's workshop. Cost would be about \$2,000. **Carl will get a written estimate.** Ashley states that FUMH will cover the additional cost for stops. All agreed by consensus that Jim Hunt should repair the stops.
  - Ashley requests that the Town allow FUMH to use the plywood from the windows when the repaired windows are replaced in spring. These will be used by children to make Murals. Consensus approval.
  - **Rick will follow up on status and costs for Storm Windows.**
11. **UMH Fence:** Update from Red pending.
12. **UMH Front Deck:** Craig reports that he has had difficulty getting an updated quote. **Ashley and Craig will finalize costs estimates based on earlier quote received from Skipjack.** They will work from the Gallup drawings. Ashley needs a good estimate to submit with grant paperwork.
13. **New Business:**
  - a) **TOWN HALL:** The Hot water heater in the Town Offices had to be replaced on November 23. Deb requests that \$2,285.26 of this be taken from Building Maintenance fund. There was discussion about the high cost on this bill. Red will discuss this with Deb and follow up before sending on to Selectboard. **MOTION:** by Carl, seconded by Silas, to approve the invoice, pending clarification. All in Favor. **FUMH:** Ashley, speaking on behalf of the FUMH, expressed thanks to Jean and Rick for their ongoing assistance with Grant work.
14. **Next Meeting: 1. THURSDAY December 29 @ 5:30 pm Budget Discussion only.**  
**2. THURSDAY January 5 @ 5:30 pm at Town Office and on Zoom**  
– Jean and Laurie will Post.
15. Meeting adjourned at 7:04pm on MOTION of Carl, seconded by Silas. All in Favor.

Respectfully Submitted



Jean Richardson, Committee Clerk.