

## Ferrisburgh Lister Agenda for Wednesday July 14, 2021

This meeting will be held in person at the Ferrisburgh town offices

- 4:00 PM; Call regular meeting to order
- Review and approve prior meeting draft minutes
- Lister Old Business:
  1. Timing of agendas and draft meeting minutes
  2. Status of new One-Page Lister Card progress and web download
  3. Status of Megan Price late post grievance discussion by Justus
  4. Status of new tax maps
  5. Discuss potential DeVries Assessor Services business to new owner and hear Justus' updated information
  6. Discuss Justus DeVries 2021 contract extension
  7. Review Justus DeVries photocopying submission
- Lister New Business:
  1. New Taxpayer correspondence
  2. Workload considerations and possible new hire assistance
  3. Analysis of incurred expenses to date
  4. Building permit sourcing
- Future Planning, Workload and Training:
  1. Determine how future appraisal field work will be performed
  2. Developing written SOP policy and procedure manual
  3. Future training for members
- Next scheduled meeting and time:
- Member motion and adjournment