

**Town of Ferrisburgh
Listers Minutes**

Date/Time: Wednesday, February 21, 2018 at 4:00 p.m.

Present: Carl Cole, Ferrisburgh Lister
Charlene Stavenow, Ferrisburgh Lister (Chairperson) – Via Skype
Joseph Blasius, Ferrisburgh Lister
Justus J. DeVries, Appraiser for Town of Ferrisburgh

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- Listers meeting called to order by Carl at 4:00 p.m. at the town clerk's office.
 - Reviewed listers minutes from January 31, 2018 meeting. Carl made a motion to accept the minutes as written, seconded by Joe. All were in favor and so moved.
 - Reviewed third batch of building permits (2017-2018). Carl recused himself on Aldrich and Lyttleton. Joe recused himself on Houston. All were approved with the following edits:
 - Tim Mishkit – edits to list.
 - Aldrich – acreage edited to 75.6± acres.
 - Devos – Justus will follow-up on lot sizes.
 - Murray – edits to 100% complete due to lack of renewed building permit.
 - Letter to the State of Vermont Commissioner of Taxes on the travel trailers issue has been signed and will be mailed out tomorrow via certified mail.
 - Form 4155 was signed by the Selectboard and attached to the 2017 Grand list.
 - Pam continues to make progress on getting the town recording caught up. She is continuing the process of changing the names on the listers cards for sales, updating building permit listings, and getting ready for the new 2018 Grand List.
 - Justus checked with the tax mappers and we should have the completed first draft of map changes by next week (February 28th).
 - Justus sent Brian Goodyear (possible new lister) listers data, sample listers cards, descriptions, CLA, and website links to help him with orientation.
 - Justus clarified with Bonnie Barnes (Zoning Administrator) that all building permits are valid for 2 years with one additional renewal allowed for 1 year only.
 - Joe made a motion that the town sign up for the State mapping program for 2018-2019 subject to the town being able to withdrawal (without penalty) if the anticipated gains to the town are not realized. Justus advised we will still need the draft tax map updates by April 1, 2019. Carl seconded the motion and all were in favor.
 - Reviewed Shelburne listers website which includes some interesting market appeal data.

- Justus discussed the upcoming Town Officers Education Conference on April 10, 2018. The listers will decide if they will attend by early March. Justus is planning to attend. The costs will be paid out of the listers education fund.
- Justus advised the listers that the building permits were 65% complete and on schedule to have the listers work completed by the end of June 2018.
- Discussions of meeting with the Selectboard to update them on the status of the listers work and to explain the need to keep Jean Silva on for 2018-2019 to help the town to maintain keeping the land records current.
- Discussed getting the listers cards on the town public computer system so that the public is not going through the 34 years of history and property data contained in the listers files. In addition, putting the Grand List on the website was discussed. Justus will follow-up with Pam.
- Justus discussed upcoming site visits (Basin Harbor Club and Vasatka) and the May 2018 Grievance schedule.
- The next listers meeting will be scheduled for late March, 2018.
- The listers thanked Charlene for her three years as a lister and the past year as Chairperson. She has been an excellent leader and will be missed. They wished her luck in her move to Michigan.
- Charlene made a motion to adjourn the meeting, seconded by Carl. All were in favor and the meeting was adjourned.

Meeting Adjourned: 5:25 p.m.
Respectfully Submitted: Justus J. DeVries
Dated: February 26, 2018