

Ferrisburgh Climate and Energy Committee (CEC)

Meeting, 28 March 2024, 7 pm

Ferrisburgh Town Offices

Minutes (APPROVED (with minor change) 7 January 2025)

Present: Kurt Haigis (chair), Jim Averill, Arabella Holzapfel

- 1) Meeting called to order at 7:00 pm
- 2) Review and approve minutes
 - a. In preparing these minutes of 28 March 2024, Arabella found handwritten notes from the meeting of 28 December 2023. She will type them up and make them available for approval at the next meeting.
- 3) Old business
 - a. MERP town building assessments
 - i. Kurt reported that facilities assessors from Dubois & King met him at 8 am on 7 March 2024 at the Town Offices building. They went through the Town Offices building with a fine-tooth comb, starting in the cellar and so on up to the attic. A few minor problems were found. A blower door test came out well.
 - ii. They then went to the Fire Station. A few holes were found in exterior walls visible at ground level. In addition, the second floor meeting room appeared to not be sealed from the exterior. ~~Also, a structural member (beam?) was offset relative to other components so it appears to have shifted, leaving a gap between the beam and another member.~~¹The assessment was completed around 11:30 am.
 - iii. Dubois & King told Kurt they estimated that reports on the buildings will be completed and sent to the Town in six to eight weeks.
 - b. Assist with update of Town Plan
 - i. It was decided to await further instructions regarding what is wanted from Jean Richardson
 - c. CEAC funding
 - i. The Climate Economy Action Center of Addison County has requested that the Ferrisburgh CEC donate some of the MERP Community Capacity Building Mini-Grant we received (\$4,000) to CEAC to aid in development

¹ At the meeting of the Ferrisburgh Climate and Energy Committee on 7 January 2025, it was noted that the written assessment specifies no structural damage. There was a location of air infiltration, but the building is structurally sound. –AH 8 January 2025

of their [Navigator project](#). Kurt moved that we donate \$2,000 to CEAC for the Navigator Project. Jim seconded the motion. The motion passed with two in favor and one abstaining.

4) Other business – no Other Business was presented.

5) Adjourn. The meeting adjourned at 7:58 pm.

Respectfully submitted,

Arabella Holzapfel