

TOWN OF FERRISBURGH
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE
October 11, 2022
At Union Meeting Hall

Members Present: Michael Muir, Carl Cole, Jean Richardson, Craig Bunten

1. The Committee was called to order by Red at 5:00 pm.
2. Jean made a Motion to Amend the Agenda to add an item to approve a UMH Contract, seconded by Craig. All in Favor
3. **Minutes** of September 27th were approved on MOTION of Jean seconded by Craig.
4. **UMH Invoice:** Motion To approve the Invoice for \$12,000 submitted by Vermont Heavy Timber on condition that it is approved by the FUMH Board and the contract is signed by the Selectboard.
5. **UMH Parking Spaces:** Reviewed and measured the parking spaces around the UMH and the Site Plan prepared by Keith Wagner. The following decisions were made:
 - 1). North side UMH, along boundary with the neighbor, all 8 spaces will be used as per the site plan.
 - 2) North side of UMH close to the new exit only 3 parking spaces will be used (not 7), one handicap space, one handicap with van access, and one other.
 - 3) West side of UMH along driveway to south of building the site plan indicates 7 spaces. The space closest to the road will be eliminated and the space located at the end of the handicap ramp will be eliminated, leaving a total of 5 spaces.
 - 4) West side UMH along the Green all 10 spaces will remain as per site plan.NOTE: in order to keep as many parking spaces as possible on the west side of UMH, and to fully protect all the trees, there will be no removal of grass, and no gravel used. Parking slots will be simply painted lines, including a long line indicating the western boundary of parking slots.
NOTE: The old Town Hall was 20 by 24 feet and was placed not quite square to the UMH. The Convention sign lies in the SW corner of the foundation. The site plan should be updated to indicate the foundation accurately. See notes on the Site Plan.
6. **UMH Second Exit:** Miles submitted a written report. Waiting contract signature.
7. **UMH Windows:** work has started. Carl is tracking this.
8. **UMH Fence:** Red will meet with McClays.
9. **UMH Roof Work:** Waiting on Engineering work from Engineering Ventures. October 31 deadline for this. Ashley will remind Bob
10. **Town Hall Parking lot and Lights:** Work has started and Red will meet with RCI.
11. **Town Center Septic System:** Carl reports assessment is underway, including excess school capacity and long term needs.
12. **New Business:** None
13. **Next Meeting:** -
14. **Meeting Adjourned:** on Motion of Craig, seconded by Carl at 5:40 pm

Respectfully Submitted

