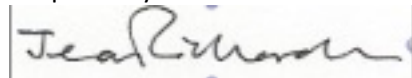


TOWN OF FERRISBURGH  
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE  
October 12, 2021  
At Town Offices

Members Present: Red Muir, Carl Cole, Craig Bunten, Jean Richardson, Silas Towler

1. Following Public Notice, the meeting was called to order by Red at 6:04 pm
  2. Minutes of September 28th were approved as previously distributed, on MOTION of Carl seconded by Craig. All in favor.
  3. **Shared Septic Systems:** Continued discussion of the Shared system. The mound is shared half with the Atkins development and half with the Town/School. 6 covers on the Town/School portion need replacing and 5 on the Atkins section. **Red will get quotes from Clark Wright.** The school has been doing their own maintenance and will continue that. The mound will be mowed by the Town on a regular basis. **Carl will check this with John. Carl will continue research on connecting the UMH to the shared system and use of ARPA funds.**
  4. **UMH Update:** Ashley submitted a written report describing grant and program work.
  5. **UMH Steeple:** Craig reports virtually completed. **Craig will follow up. Red will arrange for electricity and lights to be installed in the steeple.**
  6. **UMH Heating:** Jackman's has done maintenance. Heat is on and set to 50F. Will be turned off and drained in first week of November. John may be able to do this. **Red is tracking.**
  7. **UMH Front Doors:** **Jean will contact Bill to finalize the knockbox. Red and Craig will complete work.**
  8. **Town Hall Painting:** Looks really good. South side almost done. Will start front later this week.
  9. **Town Hall Broken window casement.** A section of wood has split and broken along the lower window on the north wall behind conference table. **Craig will fix it.**
  10. **Budget:** Began detailed discussion of anticipated capital and regular maintenance costs for the next several years on all five town buildings. Used a draft table to organize data and identify questions. Started with the Sisters property. Reviewing each building by systems. **Silas, Red and Carl will meet at the Sisters House** and review the property for issues which will be prioritized. **Jean will find and review the well agreement. Red will call Clover State and get estimates for soffit and window repair after the site visit.**
- Town Hall –All 3 parking lots need paving or re-paving. **Carl will ask John to put the parking lots on his paving schedule for all 3 lots.** Floor maintenance needs to be done upstairs and downstairs. Review previous estimates. **Jean will ask Pam how long the vault can be closed** during downstairs floor maintenance.
- Jean will update and re-circulate tables for each building, and continue work at next meeting.
11. **Next Meeting: Tuesday October 26, at 6:00 pm.** At Town Offices. Jean and Laurie will Post.
  12. Meeting Adjourned: on Motion of Carl, seconded by Craig at 7:20pm

Respectfully Submitted



Jean Richardson