

TOWN OF FERRISBURGH
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE
August 23, 2022
At Town Hall

Members Present: Michael Muir, Carl Cole, Silas Towler, Jean Richardson, Rick Kerschner.

Others Present: Ashley LaFlam

1. Following Public Notice, the Committee was called to order by Red at 5:34pm.
2. **Minutes** of August 28 were approved on MOTION of Silas, seconded by Carl. All in favor.
3. **UMH Invoice:** The July Invoice recently submitted by from Engineering Ventures and approved by FUMH appears to be a re-submission of the June Invoice for \$2,000 for structural design work. **Jean will meet with Deb tomorrow and clarify status of Invoices and review the most recent Budget Report and report back to the committee.** **MOTION:** made by Rick, seconded by Carl: To approve Engineering Ventures Invoice dated 7/15/22 for the carried forward balance of \$2,000, conditional upon receiving final engineering design. All in Favor. **Jean will give invoice to Deb.**
Ashley will immediately contact Bob Neeld explaining required additional work and need to get this before Aug 29, so we can finalize entire project budget and set time line and provide information re Cultural Facilities Grant.
4. **UMH Second Exit:** Discussion on details of the second exit and whether we need a General Contractor or Project Manager. Rick, Carl and Silas have completed their work to get estimates for component parts. Goal is to get this started as soon as possible. Miles, unexpectedly, could not attend tonight, therefore the committee will hold a special meeting next Monday at 5:300 pm to finalize contracts and estimates with Miles present so we can start work. **Carl and Silas will talk with Miles and with Jim Hunt. Ashley will finalize contract and send to Carl for review prior to Monday. Red will meet with RCI.**
5. **UMH Door:** Silas has estimates from both Stark and Jim Hunt. Discussion on details. Pre-hung, without trim. Ashley suggests Friends simply buys the door direct from Jim, rather than do a contract. Miles apparently has some different ideas which will need to be discussed on Monday.
MOTION: made by Silas, seconded by Rick to approve FUMH purchasing the door directly from Jim rather than a Town Contract. All in Favor. No action will be taken until after the meeting with Miles on Monday 29th.
6. **UMH Windows Contract:** on track to start on October 1, 2022.
7. **UMH Fence:** **Red will meet with John and the McClays to finalize fence, using the Site Plan from Keith, and then contact Paula at Hawk Creek Fence.**
8. **UMH Front Deck:** Craig is lead person to organize this.
9. **UMH Roof work:** **Ashley will contact Bob Neeld** and request a date for completion of this engineering design work. Without this design work we cannot finalize a contract for the work or set time schedules and work on the NPS grant.

10. **TOWN HALL: Parking area lights and landscaping.** Red reported that the Selectboard approved use of ARPA funds as requested. Carl presented the finalized draft of the Contract. The work will start on October 10, 2022.

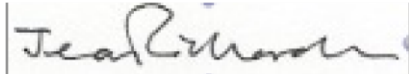
MOTION: made by Jean, seconded by Silas: To approve the contract with RCI for a total of \$57,700, of which \$8,200 is from the Building Committee Budget and \$49,500 is ARPA approved funding. All in Favor.

11. **TOWN CENTER SEPTIC SYSTEM:** Carl reports that this is proceeding well.

12. **Next Meeting: MONDAY- August 29 at 5:30 pm.** Jean and Laurie will Post.

13. **Meeting Adjourned:** on Motion of Silas, seconded by Carl at 6:58 pm

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean", enclosed within a thin black rectangular border.