

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE**  
**March 9, 2021**

**Members Present:** Red Muir, Carl Cole, Jean Richardson, Craig Bunten

**Guests:** Craig Heindel, Rick Kerschner, Ashley LaFlam

1. Following Public Notice, the meeting was called to order by Red at 6:01 pm

2. **Minutes** of February 23 meeting were approved on Motion of Jean, seconded by Carl. MOTION PASSED.

3. **UMH Septic System: a) permitting:** Craig Heindel provided the committee with a detailed description of what is required to get the septic system “clean slate” grandfathered for use, based on the date of January 1, 2007. Carl described that at that time the Wesleyan Chapel was leasing and using the building for about 75 people every Sunday, and further information would be found for other uses which took place during the week days. The approval, as an “Assembly Area” is 4 gals per day/per seat- 300 gals per day. We have email from John Bull reporting that there has never been any sign of system failure. There will be no kitchen use. We reviewed the 3 possible categories for future use: Assembly Area; Office with employees; and Store. After discussion with Ashley’s proposed uses by the Friends, we agreed that continuing as an “Assembly Area” made the most sense. **Carl will get additional information on previous uses by the Wesleyan Church on weekdays. Craig will prepare necessary paperwork.**

**b) Maple tree in leachfield:** There is a maple tree growing in the leachfield which must be removed. It was agreed that it should be cut flush with the ground and not dug out. **Red will contact John Bull and attend to this.**

**c) Pumping out septic tank:** Red will find out what day septic tank pumping will take place for all town buildings and coordinate this. Craig stated that it would be important to understand what is removed at pumping, so Craig will be on site- **Red will get him the date. We will also request the addition of filters and risers to bring the tank access to grade.**

**d) Water Supply:** Water supply is also part of the permit and we verified that this is a 1 inch copper feed. Will need 300 gals per day. **Craig will add the necessary information to report and contact John as needed.**

4. **UMH Steeple:** **Carl is working to complete draft contract. Jean will contact Jess and find out if letters have been sent to all bidders.**

5. **BreadLoaf issue with Town Hall siding:** BreadLoaf emailed that they will wait till the weather is warmer to do further exploratory work to determine extent of damage. We have heard nothing. **Jean will e-mail BreadLoaf and remind them.**

NOTE: Stone walls bulging issue: We do not know if Breadloaf\_ provided e-mails and other details to verify that Breadloaf is not responsible for this issue. **BreadLoaf said they would send this information to Pam.**

6. **Sisters House electric and UMH electric:** Red reported that RCI has completed UMH work, and Sisters should be completed soon. **Red will track**

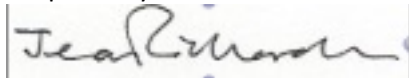
7. **UMH- bathroom repairs:** Discussion of details remaining to finalize the scope of work for Joe. Silas, Joe and Red have discussed work details. **Ashley will contact Logan. Red will work on scope. Red will send the estimate to Ashley for Permit work.**

8. **UMH Friends Fundraising:** Ashley reports that Friends is accumulating donations and that they are actively talking with a number of potential individual donors. She reports that she has explained to the Charlotte church that we do not want their bell. She asks that we set up a joint meeting to work on the Cultural Facilities Grant. **Date set for Thursday March 18 at 6:00pm. Jean will contact Cultural Facilities program staff. Jean will circulate estimates presently in hand.**

9. **UMH Engineer Roof Truss Drawings:** We should have these by Friday. **Ashley and Jean will track.**

10. **Town Hall Lights** –On hold till spring. **Red will contact John**
11. **UMH Window Restoration:** Carl reported that Jim Hunt has supplied an estimate: \$4,784 each for the two smaller windows, and \$7,781 each for the large windows for a total of \$79,601. Friends will be able to provide this as an option for potential donors.
12. **Committee Chair:** Red let us know that he is happy to stay on as Chair, and everyone thanked him!
13. **New Business:**
  - a) **Vendors:** Ashley reports that she is working with vendors for best way to set up rental agreements with Town. **Ashley will track**
  - b) **Sisters Roof:** Spring is almost here and Red will follow up now with Sisters roof repairs. Add to next Agenda.
14. **Next Meeting: Tuesday March 23, at 6:00 pm via zoom. Pam and Jean will send out invitation.**
15. **Meeting Adjourned:** on Motion of Carl, seconded by Silas at 7:05pm

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson