

TOWN OF FERRISBURGH
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE
March 23, 2021

Members Present: Carl Cole, Silas Towler, Jean Richardson, Craig Bunten

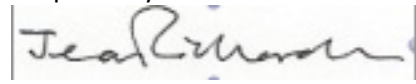
Guests: Rick Kerschner

1. Following Public Notice, the meeting was called to order by Carl at 6:01 pm
2. **Minutes** of March 9 meeting were approved on Motion of Jean, seconded by Silas. MOTION PASSED.
3. **UMH Steeple bid:** Carl had circulated a draft contract between the Town and SkipJack Building LLC., Dan Cockerline. The template used is from VLCT. There was discussion regards the truck drivers being subject to random drug testing (Article 7). John and Ashley indicated that this would not apply to the trucks being used. No changes were suggested to Article 7. This contract will now go to the Selectboard for signature or for referral to Town Attorney prior to signature. **Jean will forward contract and attachment with these Minutes for the Board package this week. Carl will track this project.**
4. **Town Hall Siding - BreadLoaf -:** Jean had contacted Mike McLaughlin as requested, and this week BreadLoaf started work determining scope of repair issues. Mike McLaughlin sent an e-mail to Jess and Jean, dated 3/23/21 as follows: *"...Most of the items are maintenance issues. I propose we cover the labor to fix the items and you cover the materials. Some of the work can be done quickly and with minimal disruption. We are still exploring the water damage near the entrance door to get a better understanding of what is happening in that area. Let me know if this is acceptable"*. The committee discussed this and determined that the proposal was a reasonable suggestion - that BreadLoaf provides labor and the Town covers cost of materials. The Committee would like a more detailed list of work to be performed on the siding, and where on the building, and proposed time frame. The Town would like the work done as soon as possible. The committee agrees that the rot around the door is probably a design problem and nothing to do with deferred maintenance and would like to see what the additional exploratory work by BreadLoaf indicates. **Jean will forward these comments to Jess immediately so that she can be in communication with BreadLoaf.**
5. **RCI Electric:** Red was not present. Is the work completed at UMH and Sisters house? **Red**
6. **UMH Bathroom:** Ashley is still trying to get a time for Logan to meet with Red. John will be ripping sheetrock. Ashley is tracking the work to get the permit done after Joe finishes estimate. **Ashley and Red are tracking this.**
7. **UMH Fundraising:** Carl and Silas and Rick reported on the joint meeting with Friends about the Cultural Facilities Grant application. The decision of the group is to go with the new door in the north wall for handicap access. Two estimates are needed. There is one estimate in the architect report. Carl and Rick believe that there will be no need for a complicated ramp, given the present slope on the north side. Carl is talking with Mike Ermeau (spelling?) about an estimate for the door. Silas agrees that he is a good contractor and that Bixby has been very satisfied with his work. **Carl will follow up. The next joint meeting with Friends is on April 8, at 6:00pm. Ashley will send out a Zoom invite.**
8. **UMH Vendors:** No report. **Ashley is working with Jess on this.**
9. **UMH Truss Drawings:** No Report- **Red is tracking**
10. **Town Hall Lights:** Place holder- **John is working on this.**
11. **UMH Window Restoration:** Estimate in hand. **Carl tracks this.**
12. **UMH Septic System: permitting:** **Carl will check with Craig to see if he has completed his report and ready for meeting with staff.**
13. **UMH and all other buildings Pumping out septic tanks:** **Red will get date. John will put in the riser at UMH.**
14. **UMH Maple tree in leachfield:** **John is tracking this.**
15. **Town Hall Sign.** **Hawke Creek Fence should be contacted. Red follow up.**
16. **Sisters Roof:** Red reported by e mail that **Bill Wager will be contacting roofer.**
17. **New Business:** none

18. Next Meeting: Tuesday April 6, at 6:00 pm via zoom. Pam and Jean will send out invitation.

19. Meeting Adjourned: on Motion of Craig, seconded by Silas at 6;29pm

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson