

TOWN OF FERRISBURGH
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE
August 10, 2021
At Town Offices

Members Present: Red Muir, Craig Bunten, Carl Cole, Jean Richardson.

1. Following Public Notice, the meeting was called to order by Carl at 6:10 pm
2. Minutes of July 27 were approved as previously distributed, on MOTION of Red, seconded by Craig.
3. **UMH Steeple:** Craig reports good progress. He meets regularly with Dan and his men. Craig, Jean and Carl were on site for the removal of the top of the steeple on Friday. All went smoothly.
4. **UMH Bathroom:** Progressing well.
5. **UMH Scaffolding:** Red will wrap scaffolding prior to Ferrisburgh Day events.
6. **UMH insulation:** Miles will remove rest of insulation
7. **Historical Society:** Gail Blasius contacted Jean and requested that Building Committee approve the installation of a dehumidifier to reduce mold build up in historical document. The committee approved this request. Jean will let Gail know.
8. **Town Hall Painting:** Painting work scheduled to start August 23. Red reports that we now have on file the Painter's Time and Materials rate. Work will start on the Tower. The 65-foot lift has been booked from McElwain's for 2 months- as needed. Discussion of materials for replacing rotten wood. Discussed PTV Historical Easement on Tower. We can use an alternative material for the lowest pieces of wood if necessary. Committee feels that real wood would be best. Painter estimates one week for tower. Red will contact painter. Red will check in the Town Hall basement for old pieces which might be able to be used.
9. **Town Hall Slate:** Carl reports that he took photos of the roof slate for Spardella. Estimate is 60- 65 pieces of slate. Plan to use lift to do this in the first week of September. Carl tracking this.
10. **Town Hall Lights:** waiting for bulbs and for John to discuss poles for parking lot lights. Red tracking
11. **UMH Parking Issue:** Following August 3 Selectboard meeting a letter was sent to McClays confirming mutually agreed access and parking location for their vehicles. Presently they are parking their vehicles on their own property. The shared access is still open, but safety fencing is in place.
12. **UMH Old Sheds - Lead and Asbestos Report:** Work completed. ATC submitted a 41 page report this week. It is on file at the Town Offices and in the building committee files. This must be used when work begins to remove or repair the sheds.
13. **UMH Front Doors:** The committee discussed the pros and cons of an historic renovation right now or simply making the doors safe for the 49 occupancies. We need two new locks. These are \$80 a piece. Decision to install two locks, and wait for stripping doors etc until Friends has funds in hand for this. Red will attend to this.
14. **UMH Septic:** Committee will look into potential to tie in with the Town/School system which has plenty of capacity. Carl will follow up in Fall.
15. **UMH Windows:** Ashley is looking into lead abatement estimates for windows. This will be an item covered by funds raised by Friends. Ashley reports she is working on estimates.
16. **Pumping Septic:** This will include adding a riser at the Sisters house. Red will schedule.
17. **Building Committee Budget:** Jean and Red presented a detailed list of all revenues and expenses of the Building Committee since Fall 2019. Red would like to use up funds in the Town Hall Maintenance Fund so that the Town has only one set of figures to track in the Town Buildings Reserve Fund. Community space rental fees are deposited in that Fund. Pam believes that we will need Town approval, via the Warning, to eliminate the Town Hall Maintenance Fund. Our present estimate is that by completion of the UMH Steeple project and Town Hall painting this Fall we will have a balance of approximately \$68,000. This will need to last until September of 2022 when we get the next Fund Transfer. This budget sheet should allow us and the Selectboard to prepare a Capital Budget Plan for

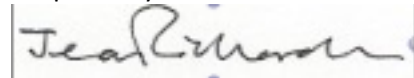
town buildings maintenance costs for the upcoming fiscal year and for 5 years into the future. Red will circulate this document to the Selectboard for discussion at the next Selectboard meeting, so that it can be used as part of the upcoming budget planning.

18. New Business: Friends of the Ferrisburgh Grange Hall: Carl raised the issue of the need for a sound system in the Town Offices and Community Center for meetings. He indicates that when the Town Offices were being built that he and others donated funds to the Friends of the Ferrisburgh Grange Hall specifically earmarked for a sound system, and wiring was put in place to facilitate that. With hybrid meetings using both Zoom and in person at public meetings a sound system is critical for proper public access. Jean will contact Norm and Nadia Smith who maintained the documents on the nonprofit to determine remaining funds and their availability.

19. Next Meeting: Tuesday August 31, at 6:00 pm. At Town Offices. Jean and Laurie will Post.

20. Meeting Adjourned: on Motion of Craig, seconded by Jean at 7:00 pm

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson