

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE**  
**January 26, 2021**

**Members Present:** Red Muir, Carl Cole, Jean Richardson, Silas Towler, Craig Bunten

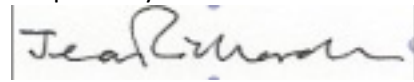
**Guests:** Rick Kerschner

1. Following Public Notice, the meeting was called to order by Red at 6:02 pm
2. **Minutes** of January 12 meeting were approved as amended, on Motion of Silas, seconded by Jean. MOTION PASSED.
3. **Sisters Property:** Red reported that, because of COVID issues, RCI cannot attend to electrical work until first week of February. **Red will track**
4. **UMH Engineer Roof report:** Katie has not completed the drawings. **Jean will track**
5. **UMH- bathroom repairs:** Lengthy discussion on the repair details related to bringing into 2021 ADA code compliance an old bathroom in a building constructed in 1840!. The water heater will go under the floor. Vent must be above the sink. **Red will get together with Logan next week.**  
Doors: Silas reports that a 1 ¼ inch door would cost \$1,225 for full door package. It was agreed that **Silas should order one door immediately** so we can get it by May/June! The funds for the door \$1,500 will come from the Friends. Silas had researched the door hardware. Sargent hardware should cost \$140, and after discussion it was agreed **Silas will also get the necessary hardware.**  
Flooring: We would like maple flooring- as discussed at our last meeting - but seeking most economic option. Discussed just putting in temporary flooring. Carl believes 2 ¼ inch on-face maple flooring would be needed if we go with maple. About 80 sq ft if we consider need for grate areas as well. **Silas will check on flooring prices with Kurt and others.**  
**Joe requires greater specification of details in order to do a good estimate. Silas will call Joe and bring him up to date with details.**
6. **UMH Electrical and emergency lights.** To be completed by RCI in early February owing to COVID issues. **Red is tracking this.**
7. **UMH Steeple:** RFP was sent to potential bidders by Carl. Bids due February 12. Bids will be discussed at February 19 Selectboard meeting. **Red and Carl will track.**
8. **UMH Friends Fundraising:** No report.
9. **Town Hall Siding – BreadLoaf.** Red, Joe and Craig met on site on January 15 and removed several boards on the south side of the Town Offices to determine extent of damage. Sheathing to the left, and presumably also to the right of the entrance door is completely rotten and soaking wet, suggesting a design error in the flashing above the door. Uprights at the pilaster and other locations are completely rotted through. The Spanish Cedar wood siding is in excellent condition even though not primed at the edges. Red took photographs and presented the findings to the Selectboard on January 19. The Selectboard voted to send a letter immediately to Mike McLaughlin at BreadLoaf inviting him to come and see the damage for himself, meet with Selectboard and Building Committee members, and determine next steps. Carl sought advice from another major construction company and shared the information with the Town attorney to further understand the implications of “Design Liability” for Breadloaf. This is a new issue being raised with BreadLoaf.  
**The BreadLoaf site visit will be on Friday February 5 at 3:00pm – please attend if possible.**
10. **Town Hall Painting and prep work:** On hold until siding damage is determined. We need to put together a formal RFP for painting, however we cannot put painting out to bid until we have a better understanding of the scope of wood repair that needs to be done on the siding.
11. **Town Hall Lights –** John will be putting together a final quote for Selectboard. **John will coordinate this in spring**
12. **New Business:** Rick suggested we contact PTV and see if we are eligible for 1776 funds. **Jean will follow up.**

13. **Next Meeting: Tuesday February 9, at 6:00 pm via zoom. Pam and Jean will send out invitation.**

14. **Meeting Adjourned:** on Motion of Silas and Carl at 6:52 pm

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson