

**BIXBY MEMORIAL LIBRARY
Proposed Operating Budget 2014-2015**

9-Jun-14

INCOME

<u>Category/Description</u>	Actual 2011-2012	Actual 2012-2013	Budget 2013-2014	Projected 2013-2014	Proposed Budget 2014-2015	Increase/ Decrease
FUND RAISING						
Annual Appeal	14,566	17,241	20,000	18,300	18,000	(2,000)
Adopt an Author	17	-	-	-	-	-
DVD Sales	250	15	-	-	-	-
Other Fund Raising	140	1,025	1,000	-	1,000	-
Special Events - Gala	13,335	23,198	25,000	24,500	24,000	(1,000)
	<u>28,308</u>	<u>41,479</u>	<u>46,000</u>	<u>42,800</u>	<u>43,000</u>	<u>(3,000)</u>
GRANT REVENUE						
Grant Awards			-		-	
GIFTS & DONATIONS						
Austin Estate	19,000	-	-	-	-	-
Business Gifts		-	1,000	-	-	(1,000)
Major Gifts		5,744	-	-	-	-
Planned Contributions		-	-	-	-	-
Lions Club	1,000	1,000	1,000	1,000	1,000	-
Goodrich	-	-	-	-	-	-
Other		-	-	-	-	-
Designated Gifts	50	-	-	-	-	-
Friends of the Bixby	1,084	1,820	-	2,366	-	-
SAL - for summer programs	2,500	2,000	2,000	2,500	2,500	500
Masons	1,000	-	-	-	-	-
Restricted Gifts		550		340		-
Unrestricted Gifts	717	2,307	2,558	4,350	4,653	2,095
TOTAL Contributions	<u>25,350</u>	<u>13,421</u>	<u>6,558</u>	<u>10,556</u>	<u>8,153</u>	<u>1,595</u>
MISCELLANEOUS						
Rent	250	140	150	840	500	350
Book Sale	3,051	3,431	3,600	3,000	3,000	(600)
On-line Book Sales	80	251	250	325	250	-
Copier Income	415	465	400	740	500	100
ILL Postage				40	-	-
Interest	14	7	15	20	20	5
Misc.	1,010	1,196	1,000	475	400	(600)
Conscience Box		134	100	360	350	250
Genealogy & Research		100		-	-	-
Out of Town Patron	980	360	800	670	800	-
Program & Class Fees				566	-	-
Program Grants				276	-	-
Resource Grant	198	226	252	252	250	(2)
Replacement Fees	214	1,685	250	175	200	(50)
TOTAL Misc.	<u>6,213</u>	<u>7,996</u>	<u>6,817</u>	<u>7,739</u>	<u>6,270</u>	<u>(547)</u>

TOWN & CITY SUPPORT						
Addison	18,014	18,728	18,728	18,728	25,967	7,239
Ferrisburgh	35,072	37,907	52,559	52,559	52,559	-
Panton	9,002	9,248	12,822	12,822	12,822	-
Vergennes **	30,000	30,352	44,017	44,017	44,017	-
Waltham	6,639	9,205	9,205	9,205	9,205	-
TOTAL Town and City Support	98,727	105,440	137,331	137,331	144,570	7,239

ENDOWMENT	70,000	72,000	36,000	36,000	37,440	1,440
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** \$44,017 is the cash support received from Vergennes for FY14 and FY 15. The City of Vergennes provides in-kind services in the form of lawn-mowing and parking lot maintenance (including plowing) valued at \$5,000 for a total of \$49,017 in support

TRANSFER FROM RESTRICTED FUN	1,525	1,351	-	-	-	
ESTIMATED CASH CARRYOVER	-	-	-	-	9,843	
TOTAL INCOME	230,123	241,687	232,706	234,426	249,276	6,727
			232,706		249,276	

EXPENSES

<u>Category/Description</u>	Actual 2011-2012	Actual 2012-2013	Budget 2013-2014	Projected 2013-2014	Proposed Budget 2014-2015	Increase/ Decrease
BUILDING OPERATIONS						
Electricity	3,678	4,125	4,200	4,400	4,500	300
Fuel	9,570	7,800	9,280	10,000	10,000	720
Insurance	6,349	7,367	7,400	6,500	7,500	100
Rubbish & Recycling	831	255	300	150	200	(100)
Snow Removal		300	375	550	500	125
Telephone/Internet	2,789	1,563	1,600	1,600	1,700	100
Water-Sewer	736	736	736	736	736	-
Maintenance Supplies	1,977	1,445	2,000	2,400	2,500	500
Misc.				600	-	-
Repairs and Maintenance	5,012	5,577	5,725	5,725	6,000	275
TOTAL Bldg Operation	30,943	29,168	31,616	32,661	33,636	2,020
FUND RAISING						
Annual Appeal Printing	772	961	1,000	1,030	1,000	-
Annual Appeal Postage	418	540	600	600	600	-
Misc. Annual Appeal Expense	10	36	40	40	40	-
Gala Expense	4,749	8,505	9,200	10,245	10,000	800
TOTAL Fund Raising	5,949	10,043	10,840	11,915	11,640	800
MISCELLANEOUS						
Furnishings	8	120	200	1,300	1,000	800
Centennial Celebration		1,035	-	-	-	-

Misc.	1,052	20		500		-
Museum Room Project				300		-
Restricted Fund Purchases		318		-		-
Special Gift Expense	-	149		300		-
TOTAL Misc.	1,059	1,642	200	2,400	1,000	800
PATRON SERVICES						
Books & Periodicals	21,024	20,242	22,000	22,600	22,000	-
Other		1,379	-	-	-	-
Restricted Fund Purchases	1,525	1,033	-	-	-	-
Automation	9,521	425	750	425	500	(250)
Computer Expense	4,729	2,188	2,000	1,500	2,000	-
Library Services Supplies	3,758	4,031	4,500	4,200	4,500	-
Listen Up				992	1,000	1,000
Program Expenses						-
Children's Program Presenters				2,000	2,000	2,000
Children's Program Supplies						-
Adult Programming			2,000	1,000	1,000	(1,000)
Summer Programs	1,779	2,730	2,000	750	2,000	-
TOTAL Patron Services	42,336	32,028	33,250	33,467	35,000	1,750
STAFF & ADMINISTRATION						
Admin Supplies	6,047	2,530	3,000	1,200	2,000	(1,000)
Copier Expense	1,945	2,180	2,200	2,500	2,500	300
Dues & Prof. Devel.	560	595	700	865	1,000	300
Advertising	255	295	500	150	250	(250)
Mileage	610	575	600	250	400	(200)
Payroll & Social Security	137,542	144,252	144,500	132,000	148,500	4,000
Raise Pool					6,000	6,000
WC & Unemployment Insurance	2,130	1,940	2,400	3,500	3,800	1,400
Librarian's Resources	1,034	274	300	500	600	300
Loan Interest/Expense				510	600	600
Postage- General	448	145	250	100	100	(150)
Postage - Interlibrary loans		1,120	1,200	1,000	1,000	(200)
Bank Charges		150	150	150	150	-
Treasurer's Expense	638	-	500	815	500	-
Volunteer Recognition	422	413	500	600	600	100
TOTAL Staff/Admin	151,631	154,469	156,800	144,140	168,000	11,200
TOTAL EXPENSES	231,918	227,349	232,706	224,583	249,276	16,570
Net	\$ (1,794)	\$ 14,338	\$ -	\$ 9,843		
Cash carryover from previous year		(4,490)	\$ -	9,848	\$ 9,843	
Available cash 7/1	\$ (2,716)	\$ 9,848	\$ 19,697			