

Approved, March 28, 2023.

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE**  
**Tuesday March 14, 2023 @ 5:30 pm**  
**Held at Town Hall and on Zoom**

**Members Present:** Red Muir, Carl Cole, Silas Towler, Jean Richardson, Rick Kerschner, Craig Bunten

1. The Committee was called to order by Red at 5:32 pm and quorum determined
2. **Minutes** of February 28, 2023 were approved on **MOTION** of Silas, seconded by Rick. **VOTE:** All in Favor.
3. **UMH Report on Second Exit:** Steve Boucher provided written report that he is waiting for hardware for the door. Not expected until end of month. Red asks that Steve contact Andy at RCI. Andy would like to mark where the holes need to be placed and have them drilled so he can install wires. **Jean will contact Steve. Red will ask Steve to install Lock box.**
4. **UMH Roof Work:** Steve reported that on Thursday he would remove some insulation and check the roof trusses.
5. **UMH Windows:** Rick will be visiting Jim at his shop and reviewing the work, and completing the signatures need for the Change Orders drafted by Carl for the storms and written report for the stops etc. **Rick and Carl will track and complete Change Orders.**  
**MOTION** to approve the Rift Cut Invoice dated 3/3/23 for \$6,125, made by Silas, seconded by Rick. **VOTE:** All in Favor.
6. **Town Hall Floors:** Silas has not heard back from Danaher. **He will phone them right away.** We need the final information on dates and color to go to Selectboard on March 21 for approval.
7. **Slate Roofs monitoring and maintenance:** Jean reported that Troy Davis of Blackrock Slate would be able take on the monitoring the 3 slate roofed Town buildings. Drone inspections typically cost \$500 per roof. After discussion it was agreed that Jean would contact Troy and arrange to have the Brown Church and Town Hall inspected to get baselines and identify work needed, and to ask Blackrock if they could provide estimate of work needed. We can wait on the UMH because VHT has slate roof work as part of their proposed scope of work. We would then establish a regular monitoring program as identified at the initial survey. **Jean follow up.**
8. **Town Emergency Generator:** On Hold pending Red getting on Unified School Board Maintenance Committee agenda. May happen soon as the FCS is looking for an MOU with Town on children being able to come to Town Hall in event of emergency. Red is tracking this.
9. **Town Hall Basement Mold Risk Assessment:** Red reports that he is waiting to hear from Grange Worthy Master about moving some old materials from basement. **Red will follow up and continue monitoring and removing some stored materials.**
10. **Town Hall Cleaning:** Discussed Mr Mike's Quote of \$115/week. Agreed to go ahead with this. **Red will ask Laurie to see if they could also be available for post Event cleaning**
11. **Town Center Wastewater System:** Carl reports no progress.
12. **Brown Church:** Red reports that the monitoring system is ready to activate to allow for ongoing reporting of monitoring of humidity, temperature, etc. Any of us can have this on our phones. **Red and Pam will complete the set up.**  
Radon monitoring should be set in place soon. These are free. **Jean will contact the State and get 2 units for the Town Hall and two for the Brown Church.**

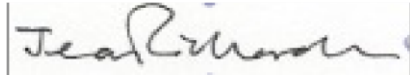
**MOTION** to approve Ryan's Invoice dated 2/21/23, to winterize building, made by Jean, seconded by Silas. **VOTE:** All in Favor.

13. **New Business:** Rick provided a brief update from Ashley on work at the UMH, including request to check possible problem with water at new exit door foundation.

14. **Next Meeting: TUESDAY March 28 at 5:30 pm in person and on Zoom.**

15. Meeting adjourned at 6:13pm on **MOTION** of Rick, seconded by Silas. All in Favor.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson, Committee Clerk.