

Approved, Aug. 22, 2023.

TOWN OF FERRISBURGH
MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE
Tuesday July 11, 2023 @ 5:30 pm
Held at Town Offices

Members Present: Red Muir, Jean Richardson, Rick Kerschner, Silas Towler, Carl Cole, Craig Bunten

1. The Committee was called to order by Red at 5:38 pm and quorum determined
2. **Minutes** of June 27, 2023 were approved on **MOTION** of Carl, seconded by Silas.
VOTE: 5 in favor, Craig abstains as he was not present at last meeting.
3. **UMH Windows: MOTION** to approve Rift Cut Invoice dated July 5, for \$7,320 made by Jean, seconded by Carl. **VOTE:** All in Favor.
Discussion of Jim Hunt's concern that lack of available labor is slowing down completion of work. His Contract is presently set to be completed by August 1st, 2023. Following discussion, the **MOTION** was made by Red, seconded by Rick, to extend the completion date of the Contract from August 1 2023, to November 30, 2023 with the understanding that a further extension can be granted if necessary. **VOTE:** All in Favor.
Jean will draft a simple addendum to contract for signatures and Selectboard approval.
4. **Town Hall Floors:** The Paquette Moving and Storage Contract was reviewed and final edits made. The schedule is to move things on September 6 and start moving things back in on October 4. This will be a "not to exceed" \$7,100 total amount.
MOTION to approve the contract, made by Carl, seconded by Craig. **VOTE:** All in Favor.
Silas will forward this contract to Kevin Kite immediately so that it can be approved at the next Selectboard meeting.
5. **UMH Updates:** Rick and Silas described the June 29 on site meeting with grantors and Fire Marshall in regards the front doors. The present Fire Marshall Permit dated 5/10/23 is for maximum of 60 with front doors open. Agreed to leave the doors as they are for now. If there is available funding, we could get the paint stripped.
Rick presented the report which Ashley had sent to us today. FUMH has received NPS approval for rest of roof work. Discussion of the draft, undated, scope of work Contract from Vermont Timber sent to us today. This is for \$231,000 total. The draft presently contains no details as to allocation of costs, just a total, with \$20,000 contingency. Ashley requests \$21,000 as part of the funding for this contract from the Town Windows fund for this work. Committee reiterated consensus that the Taylor Foundation funds remain in the Town for the windows. The committee requests that this large contract be divided into two or more staged separate Contracts so that there would be full amounts of funds needed in the Town Account prior to Selectboard approvals of each contract, and that there be detailed specificity for each component as to source of funds for each part of the contract so that an audit would find that "records ... *positively* prove that each and every cost was truly and accurately allocated between the two grants" administered by the NPS, per the NPS June 29, 2023 e-mail from James Alvey to Union Meeting Hall (Ashley). **Rick suggests that he and Jean meet with Ashley to work on this.**
6. **Fire Station:** Red reports that Bill Wager has a second estimate for window repair. This was not available to review yet.
7. **New Business:**
Septic System, Town Center: Laurie reports that she has not yet received confirmation that all funds will be reimbursed. **Carl will follow up.**

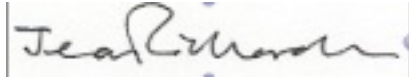
Town Hall lights: Red reports that RCI will simply retrofit the downstairs lights as being a more economical approach. Red asks Jean to contact the Energy committee to find out status of funding.

Town Offices Door: Silas reports that he is working on fixing the front door hinges which have failed. These are on order and he has made a temporary fix.

8. **Next Meeting: TUESDAY July 15, at 5:30 pm at Town Hall**

9. Meeting adjourned at 6:30 pm on **MOTION** of Jean, seconded by Carl. **VOTE:** All in Favor.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson, Committee Clerk.