

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE**  
**Monday November 7, 2022 @ 5:30 pm**  
**At Town Hall and on Zoom**

**Members Present:** Michael Muir, Carl Cole, Jean Richardson, Silas Towler, Rick Kerschner.

1. The Committee was called to order at 5:33 pm and quorum determined.
2. **Minutes** of October 24th, 2022 were approved on Motion of Carl, seconded by Silas.
3. **Methodist Church, Town Center:**

This item had been on the recent Selectboard Agenda and Red reports that the Church will be using the building and paying for all maintenance and insurance until January 1, 2023 when the Church and land will be town property. Closing date for this to be determined by Town attorneys as close to January 1 as possible.

**Maintenance:** The Church will cover all maintenance until the Town owns the building. Marsh Hoffman provided the Selectboard with printout of all ongoing expenses and service providers and our committee has this on file.

**Insurance:** Church is presently insured through Church Mutual Insurance and as of January 1 the building will be insured on an interim basis by PACIF.

**Alarms:** No radon, fire, or Carbon monoxide detectors at present- these will be installed prior to town ownership.

**Inspections:** PACIF will inspect the building when Town takes ownership, and PACIF will authorize a Third-Party inspection and report. The Fire Marshall will conduct an independent inspection relative to Change of Ownership and proposed Change of Use.

**Winterizing:** will take place after January 1. The dehumidifier must be kept running to deal with water leaks.

**Roof:** Red will ask Katie or Miles to do a roof inspection re potential structural issues.

**Septic:** Clark Wright will be asked to review the Septic System.

**Mold, Asbestos and Lead:** Town will authorize a detailed assessment of mold, lead and asbestos and have a Report ready by Town Meeting Day.

**MOTION:** By Carl, seconded by Silas: To request permission from the Selectboard to spend up to \$10,000 to get assessments of the building. **VOTE:** All in favor.

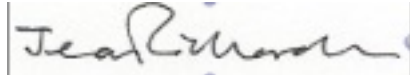
**Town Meeting:** A report will be prepared and presented at Town Meeting before any further Town money above the amount of \$10,000, is spent on the building. Committee requests that Building Committee be added as an Agenda item for every Selectboard Meeting until further notice.
4. **UMH Second Exit:** Carl made the MOTION, seconded by Silas to approve the Invoice of \$1,500 from Miles Jenness for work on the UMH. This has been approved by FUMH. All in favor. Jean will forward to Deb for payment.

Committee requests that Miles provide the committee with a schedule of work and send a report to the committee.

Red will winterize the building in December.
5. **UMH Windows:** Carl reports that work is moving along on schedule. Windows should be all closed up this week.

6. **UMH Fence:** Update from Red pending.
7. **UMH Front Deck:** Ashley requested today that cost estimates for the deck be provided ASAP. Rick states that estimate of cost are needed now for review by FUMH so that “in-kind” cost estimates can be made. Committee reminded Rick that Craig is the lead person on this and it is planned to be a community building volunteer endeavor done in an economic fashion, based on the Gallup architect design plan, but not scheduled to be built until next spring. **Rick will meet with Craig, and Craig will get estimates from local companies.**
8. **UMH Roof work:** Still no engineering work provided by Engineering Ventures. **Rick will contact Bob Neeld.**
9. **Town Hall Parking Areas & Lights:** Update on light fixtures – Conduits are in and work is progressing. Waiting for lights to arrive.
10. **Town Center Septic Systems:** Carl reports that Test pits will be dug soon.
11. **New Business:** Rick reported on a Town Center committee meeting discussion on Birdseye.
12. **Next Meeting THURSDAY December 1 @ 5:30 pm at Town Office and on Zoom** – Jean and Laurie will Post.
13. Meeting adjourned at 6:25 pm on MOTION of Carl, seconded by Silas.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson, Committee Clerk.