

TOWN OF FERRISBURGH
MINUTES OF MEETING OF THE BUILDING MAINTENANCE COMMITTEE
Thursday December 1, 2022 @ 5:30 pm
At Town Hall and on Zoom

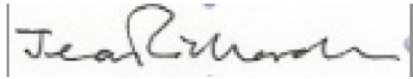
Members Present: Carl Cole, Jean Richardson, Silas Towler, Rick Kerschner.

Also Present: Miles Jenness and Ashley LaFlam

1. The Committee was called to order at 5:31 pm and quorum determined.
2. **Minutes** of November 7, 2022 were approved on Motion of Rick, seconded by Silas.
3. **Methodist Church, Town Center:** Jean reported that she had attended the Selectboard Meeting to provide the committee report on the Church and request that the committee be allowed to spend up to \$10,000 for gathering information on Asbestos, Lead and Mold abatement in the Church and clarify the wastewater system presently in place. These reports, together with independent inspections, will provide the Selectboard with critical information before deciding next steps. After considerable discussion the Selectboard approved the request, with a reminder to spend only the minimum needed.
Committee requests that **Red contact ATC and request a quote for a report on lead, asbestos and mold abatement.** Committee requests that **Red contact Clark's and request a report on the Waste Water system** to take place immediately following Town ownership of the Church. Discussion on short term amelioration of water damage over the front door and steps. To be discussed further at the next meeting. Committee agrees that we will not attempt to renovate the church to historic preservation standards, but to make it as functional as possible for modern use to meet state and federal standards.
4. **Town Hall Parking Areas & Lights:** The central light pole in the parking lot has been removed. Conduits are in place, and lights are scheduled to arrive December 23. This work is funded through ARPA.
MOTION: made by Jean, seconded by Craig: To approve RCI Invoice dated 11/19/22 for \$8,200. **VOTE:** All in Favor.
5. **Town Center Septic Systems:** Carl reports that Test pits will be dug soon. Waiting for State Archeologist approval. Carl verified that the septic system being researched would be available to commercial, residential and Town buildings.
6. **Building Committee Budget:** Tabled until December 15th.
7. **UMH Windows:** All the Windows have been removed and replaced with blue covering. Committee expressed their appreciation of Jim's use of the blue material, so the UMH continues to look attractive, and not boarded up. The restored windows should be ready by late Spring.
8. **UMH Fence:** **Update from Red pending.**

9. **UMH Second Exit:** Miles reported that he had met with Red to discuss progress and review all issues. Brickwork should be completed by next week. Old bricks will be palleted, covered, stored on site, and saved for future use for historic restoration projects. John Bull and crew work on footers and concrete pad foundation should also be completed by the end of next week ready for concrete to be set. Miles is seeking clarification from Bob Neeld, Engineer, on detailed specifications on the roof over the door. Silas notes that we do not have details for inside the door and this needs to be clarified soon. Miles will be leaving for work in France on January 3rd and his Foreman, Steve Bouchet will be the lead person. **Miles will send us his contact information.** All site work will be completed before Miles leaves.
- Ashley reports that she now has all needed insurance information in hand.
10. **UMH Front Deck:** Craig reports that he will prepare a written estimate of cost and scope of work for the deck based on donated materials and labor, as well as an updated quote from Skipjack on the costs for a typical contract for comparison to establish the value of the in-kind donations. **Craig will provide written reports for December 15 meeting.**
11. **UMH Roof work:**
- a) **MOTION:** made by Rick, seconded by Craig: To approve Engineering Ventures Invoice, dated November 15, for \$5,891. **VOTE:** All in Favor.
- b) Committee reviewed the details of the Engineering Ventures Roof design on the truss work. Rick noted one error for correction. **Miles will communicate this to Bob Neeld.** Committee approved the designs. Ashley and Miles are working to complete the documentation needed for the previously approved Paul Bruhn Grant. This document should be ready for Selectboard approval on January 17.
12. **Architect:** Rick reports that Dick Beck, a retired architect living in Ferrisburgh, has volunteered his time to provide pro-bono work as needed for the UMH and Church buildings. Jean asked that, if we need further architectural work on the UMH, we first speak with Bill Gallup who provided excellent drawings for us. He is retired, but we should check with him first. Committee agreed that, at present, we do not need any further architectural work on the UMH.
- The committee agreed that we will need architectural assistance with the Methodist Church building. Dick Beck has experience in converting old buildings to Day Care Facilities. This seems a perfect fit since Day Care is a critical need in this area and it may be the perfect use for the old Church. The committee expressed appreciation for this volunteered help.
13. **New Business:** none
14. **Next Meeting THURSDAY December 15 @ 5:30 pm at Town Office and on Zoom** – Jean and Laurie will Post.
15. Meeting adjourned at 6:25 pm on MOTION of Rick, seconded by Craig.

Respectfully Submitted

A handwritten signature in cursive script, enclosed in a thin black rectangular border. The signature appears to read "Jean Richardson".

Jean Richardson, Committee Clerk.