

Town of Ferrisburgh – Lister’s Meeting Minutes (DRAFT)

May 13, 2020

Meeting Agenda

- Approval of March 26, 2020 Meeting Minutes
- Financial Review
- Review and Approval of assessment changes
- Review of proposed contract from JUSTUS J. DEVRIES JR., INC.
- Review of Town policy on email addresses
- Grievance schedule and process
- Tax map contract
- Old Business
 - Peter Knights appeal
 - Beach Properties, Inc.

Discussion Notes

- Joe calls meeting to order at 4:01pm, Joe Blasius (remote via Zoom), Brian Goodyear, Roderick Cole and Justus Devries (remote via Zoom) in attendance
- Brian makes motion to approve March 26 minutes, Rod 2nds. Minor grammatical changes to be made. Motion passes
- Review of fiscal year-to-date. Expenses remaining below budget. COVID has had a positive effect on expenses.
- Review of following assessment changes for following parcels. All parcels below accepted. Rod recused himself on Gredick assessment.

Parcel ID	Property Owner	Change, (\$)
05/01/11.1	DH Cameron	-167700
05/01/86	Cohn, Arthur, B	263000
05/01/91SLR2LS	GMP Microgrid	3683100
05/01/91SLR2LS	Harris, Sandra and Clifford	509100
05/02/53	Shortsleeve, Marie	-157300
05/02/54	Cohn, Arthur, B	211500
10/01/34.3	Culina, Monica	8100
10/01/55.1	Perron, Bernad and Dorothy	-65500
10/01/55.2	Renouf, Paul	166700
11/01/02.4	Howard, Anne, C, &, Caleb, H	187200
11/01/17.3	Allen, Terry	29200
14/01/07.WIND	Green, Mountain, Power	1775
14/02/23	Cyr, James	1400
15/01/06.3	Town, And, Country, Homes, Inc	340700
16/01/29	Neffinger, Mary, &, Matt	55300
20/20/08	Atkins, Ronald, F	24600
20/20/154	Struhammer, Brian	-48100
24/20/01	Gredick, Robert	39800
88/88/88.002	Adelphia / Comast	29626
88/88/88.004	GMP	734293

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- Review of contract from Justus, Brian made motion to recommend to the Selectboard, Rod 2nd, motion passes
 - Discussion on use of ferrisburghvt.org email account for independent contractor. Brian provided guidance on intended use of town domain for town officials and employees. Consensus formed on allow Justus access to the shared mailbox listeners@ferrisburghvt.org email account for Ferrisburgh related activity.
 - Discussion on the timing and location of grievance. Goal is to get assessment changes out the week of June 1, with grievance held the 3rd week of June. Determination of in-person grievance to made at next Lister's meeting depending on the expected Town policy at that time. Change in assessment notices to include additional options due to COVID-19, in addition to posting on website.
 - Review of tax mapping contract with RJ Turner, Brian made motion to recommend to the Selectboard, Rod 2nd, motion passes
 - State appeal for Peter Knights continues with no action
 - Email sent to Beach Properties, Inc communicating no change in assessment for 2020. Brian and Rod both recused themselves.
 - General discussion on the assessment of heat pumps on residences being reviewed. Brian and Justus to provide some guidance and best practices from other towns and PVR.
 - Meeting adjourned at 6:14 pm

Follow Up Actions

- Review of Justus Devries contract – Listers
- Determination of grievance process
- Access to listeners mailbox for Justus
- Review of heat pump assessments

Key Decisions

- Approval of all changes of assessments presented
 - Approval of contract from Justus J. Devries Jr., Inc
 - Approval of contract from RJ Murray for tax mapping services
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