

**TOWN OF FERRISBURGH
SELECTBOARD MINUTES
December 17, 2013**

Members present: Loretta Lawrence-Chair, Sally Torrey, Steve Gutowski, and Jim Benoit.

Others present: Bob McNary, Bessie Sessions, Chet Hawkins

The meeting with the auditor, Ron Smith was called to order at 6:24 P.M. It was delayed due to traffic issues. There was a discussion of the audit for 2012/2013. Overall everything looks good. Ron Smith suggests that we keep at least 30 days cash on hand and that we ended the year at 20 days (\$97,000). Ass't. Clerk Pam Cousino then mentioned that the grant payment for the work that was done in the spring on Little Chicago Road was not received until a couple of weeks ago. Ron Smith then mentions that he might go back and book that as accounts receivable and will call Pam the next morning to get questions answered. He briefly went over the management letter, improving processes for the cash reconciliation and that the truck purchase should have been documented better.

Jim Benoit will go over with the road foreman on the budget as he wants to learn how John puts together the budget. He will also discuss the parking ordinance with John.

Sally Torrey moves to approve the following 5 listers corrections as presented, seconded by Steve Gutowski. So voted

Bruce Seaburg, Trustee, Parcel ID# 13/01/50, Reuben's Way
From 2013 listed value: \$1,446,200 to the corrected value of \$1,396,800.

Henry Cartwright, Parcel ID# 11/01/02.8, Pond Lane
From 2013 listed value: \$365,400 to the corrected value of \$354,900.

Alan Chamberlain, Parcel ID# 10/01/20, Shellhouse Mtn. Road
From 2013 listed value: \$28,100 to the corrected value of \$51,000

Larry Russell Estate, Parcel ID# 10/01/19, Shellhouse Mtn. Road
From 2013 listed value: \$15,000 to the corrected value of \$29,900

Alan Brisson, Parcel ID # 15/02/06.11&33 and 15/02/09.1
From 2013 listed value: \$1,749,400 and \$151,200 to the corrected combined value of \$1,898,300.

Old Business

The reserve fund balance policy is tabled until next meeting.

The Parking Ordinance is tabled until next meeting.

Sally Torrey moves to approve the minutes of the December 9^h meeting as written: second by Steve Gutowski. So voted with Jim Benoit abstaining.

Steve Gutowski moves to approve the December 3rd minutes with the following correction, at the bottom of the 4th paragraph change the 3rd sentence from "If Vergennes did patrol it would be expensive." to "The Chair contacted Mel Hawley in getting an estimated cost for a 40 hour per week patrol person and Mel replied that a patrol person for 40 hours per week, would cost about \$100,000 per year". Seconded by Sally Torrey. So voted.

Sally Torrey moves to approve the warrant as presented, holding out the Viking-Cives bill until Loretta gets clarification from the road foreman, seconded by Jim Benoit. So voted.

Correspondence was reviewed regarding a cost estimate for the Union Meeting Hall from Bob Griswold and a letter to the Department of Transportation.

Bob McNary questions why the boundary issues with the Union Meeting Hall are to be discussed in executive session and Loretta responds that it is because it is in litigation.

Steve Gutowski moves to go into executive session to discussion the Union Meeting Hall boundary issues, seconded by Sally Torrey.

Jim Benoit made the motion to come out of executive session at 8:15. Steve Gutowski seconded, all in favor.
No action taken.

The meeting is adjourned at 8:15 pm.

Respectively submitted,

Pam Cousino, Ass't. Clerk