

**Town of Ferrisburgh
Selectboard Minutes
October 20, 2020**

Members present: Chris Campbell, Jessica James, Michael “Red” Muir, Jim Benoit, Clark Hinsdale

Town officials present: Laurie Curler, Assistant Town Clerk, Deb Healey, Treasurer, John Bull, Highway Department Foreman. All town officials participated electronically using Zoom.

Visitors present: Jean Richardson, Ashley LaFlam, David Olson, Chuck Johnson, Brad Hargett, Rick Kerschner, 802-989-1587, 674216

1. 6:30p.m. Call regular meeting to order

Jessica James called the meeting to order at 6:32 p.m.

2. Approve Minutes – Regular meeting, October 6, 2020

Jim Benoit moved to approve the minutes of the October 6, 2020 regular meeting as submitted. Red Muir seconded the motion. All voted in favor. MOTION PASSED.

3. Selectboard New Business

(a) John Bull – highway operations report

Paul has returned to work on a limited basis and should return to full duties in 6 to 8 weeks. Completed some of the culvert projects, working on shoulders and starting to close up for the next season. All the salt is in the shed and there was a 10% decrease in the price. Completed the grant paperwork for the Satterly Road project and should receive a check in the next month or so for \$20,000. Lawns are in the cleanup stage. Still working on pricing for the lights for the Town Clerks office. There are some incentives from Efficiency Vermont to install LED lights. At the garage they are servicing the furnace and air handler and preparing trucks. In the next month to 6 weeks they'll start clearing ditches of dead trees and brush and prepping gravel roads. New truck is the final stages. The dump body is delayed due to the pandemic. Jim Benoit asked about the invoice for \$9100 in the warrants. This was for repairing exhaust and replacing injectors.

(b) Appoint new delegate to Addison County Solid Waste Management District – David Olson

Jim Benoit moved to appoint David Olson as the new Delegate to the Addison County Solid Waste Management District. Red Muir seconded the motion. Clark Hinsdale asked to hear more about the applicant. David was the alternate for the last 1 ½ years. He's worked in banking for a long time and is in government banking. Clark thanked him for serving as the delegate. All voted in favor. MOTION PASSED

(c) United Way of Addison County –request dispensation from petitioning for increased funding

The Board received a letter from Helena Van Voorst regarding the use of petitions when non-profits request funding from the town. Given the COVID-19 pandemic, she requested that the requirement for a petition be waived to prevent in person contact. The board reviewed the current requirements which requires a petition for a new request or when an organization is requesting a higher amount. After discussing options and their ramifications the board discussed waiving the petition requirement and adding a separate article to the town warning listing new and increased requests. Chris Campbell moved that for any Human Services Agency, that would ordinarily be required to submit a petition, the need for a petition is waived and to

replace the petition there will be a separate article to be voted on at Town Meeting Day for one year only due to COVID-19. Red Muir seconded the motion. All voted in favor. MOTION PASSED

(d) Determine date for first November Selectboard meeting

The next Selectboard meeting is scheduled for November 3 which is Election Day. Jessica James proposed that the meeting be moved to November 2nd. Clark moved that the next regular Selectboard meeting be held on November 2, 2020 at 6:30 pm. Jim Benoit seconded. All voted in favor. MOTION PASSED

(e) Chuck Johnson, Round Barn Farm development – combined effort with the town and fire department for a stormwater permit

The town received a letter regarding the stormwater permit on September 18, 2020 from the Vermont Department of Environmental Conservation. Jessica provided the following information regarding the stormwater permit.

These are the steps to become compliant with the new 3 acre rule. This permit is issued to Round Barn Farm and the Town of Ferrisburgh.

1. Round Barn impervious area: 5.3 acres
2. Ferrisburgh impervious area 3.6 acres
3. Permit expiration date 03-09-2021
4. Annual operating fee due 08-24-2021
5. Inspection date 07-15-2021
6. Restatement of compliance date 03-09-2021; Renewal Date 01-09-2021

To comply with the new rules we must submit “initial notice of intent” after that is submitted we have 18 months to design a new plan to meet current conditions. These plans must be developed by a State certified engineer.

I believe the existing permit included total site development. At that time it would have included all planned projects. Initially the Town Clerk’s office and parking was included in the acreage.

John Bull spoke with Dave Marshall from Civil Engineering. Chuck Johnson provided information on Round Barn farm. They have hired Summit Engineering to do the Notice of Intent. They were the original engineers so have the history. John Bull indicated the town does want to work with Round Barn Farm. John believes the new regulations will require some site work. John Bull and Clark Hinsdale will work with Chuck Johnson and the Round Barn Farm on the permit.

4. Selectboard old business

(a) Employee insurance information for 2021

Insurance options were discussed. Jim Benoit said he supported going with BCBS Gold again as long as it’s part of the conversation during annual increase discussions that this is part of the compensation package. Red Muir moved that BCBS Gold be the insurance coverage again. Chris Campbell seconded. All voted in favor. MOTION PASSED

(b) Vorsteveld tree cutting in ROW update

No update

(c) Building maintenance updates

(i) Union Meeting Hall update

Red Muir sent out an estimate from Bill Gallup for potential repairs on the Union Meeting Hall. Jean Richardson presented the list and provided additional information. The list was a pre-construction scope of work of all possible projects that could be considered with the first two being necessary to allow for the 49 person occupancy. Some items would be necessary to increase the occupancy. The estimate includes a 20% contingency fund. The goal is to use the list for fundraising. Some of this could be covered by a grant, 50% matching, from the Cultural Facilities. The committee is asking for the Selectboard's support in moving forward so they can begin fund raising. There is an incentive for donors through the Care Act where 100% of their donation can be written off.

Clark Hinsdale moved that the Selectboard support the efforts of the Friends of the Union Meeting Hall in pursuing funding for the restoration and utilization of the historic union meeting hall. Red Muir seconded. All voted in favor. MOTION PASSED

(ii) Town office buildings – roof update

Red Muir provided the update. He is still working on the scope of work for the steeple. The siding is cupped on the town office building. He met with John Tenney and Silas and has provided the information to the Selectboard. When the ballot box slot was installed, they found the sheathing was wet. Flashing is diverting water behind the siding. The recommendation is to install a true drip edge and then fix the siding. The front porch risers need to be replaced and the skirt is pulling away from the building. John Tenney will put together a scope of work for these items so they can go out for bid. A response was received from Bread Loaf regarding the roof. Jessica spoke with Carl and he plans to speak with Kevin Kite regarding the letter and the new Town Hall building issues.

Lights will not be installed in the parking lot before the election. Jim Benoit will bring in tower lights.

Red spoke with Don Sisters and he did receive the letter from the town. Don indicated he plans to stay in the house. The patch on the roof did help but Red noticed it's starting to come undone again. He also noticed water damage on the porch and a power cord from the porch to the back garage. There was power in the garage but it failed so Don ran a cord. Red asked that he unplug the cord when he's not using it. Red has two quotes for the roof repair. He will contact Clover State and determine their availability.

Red is working on getting quotes for emergency lights and a quote for the meter socket conversion vs outside panel.

Jessica stated that Jean Richardson sent an email asking about air quality in the Town Hall. Spring maintenance and filter change was done later than normal

because the building was closed due to the pandemic. Red Muir called Mountain Air and they have not done the fall preventative maintenance and the maintenance contract has been renewed. We are on the schedule and they are waiting for MERV 13 filters to arrive which are in great demand. As soon as the filters come in they'll do the preventative maintenance and change the filters and maximize the air exchange from outside air. ACT could come in and perform an air quality test after the work is complete. Red will check on the date for the preventative maintenance and filter availability.

5. Selectboard General Business

a) COVID-19 updates

There has been an increase in cases in Ferrisburgh over the last week for a total of nine cases.

6. Public Comment

No public comment

7. Other Business

No other business

8. Correspondence

No correspondence

9. Selectboard to approve or Sign

a) Selectboard warrant

Jessica James asked for a motion to approve the warrants. Jim Benoit made a motion to approve the selectboard warrants in the amount of \$96,627.68. Chris Campell seconded. All voted in favor. MOTION PASSED

10. Adjourn

Jessica James asked for a motion to adjourn. Jim Benoit moved to adjourn the meeting at 8:49. Red Muir seconded. All voted in favor. MOTION PASSED

Respectfully submitted,

Carol Allen