

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE**  
**September 1, 2020**

**Members Present:** Red Muir, Carl Cole, Jean Richardson, Silas Towler, John Bull

**Guests:** Ashley LaFlamm, Craig Heidel, Rick Kerschner

1. Following Public Notice, the meeting was called to order by Red at 3:02 pm
2. **Minutes** of August 4 meeting were approved as previously distributed on Motion of Jean, seconded by Silas. All voted in Favor. MOTION PASSED.
3. **Septic System at Union Meeting Hall:** No action since last meeting.
4. **Water pipe at Union Meeting Hall:** Determined that this is 1 inch. Too soon to do water test . John Bull gets water test regularly. Craig says that First draw then flush needed. **Craig will work with John.**
5. **Construction of temporary handicap ramp at Union Meeting Hall:** Considerable progress since last meeting. John Bull and road crew has upgraded the entrance to the to the meeting hall with gravel and soil. Joe Blasius has provided a rough estimate of \$1500 will submit his insurance rider to the town. Joe will need power on site. We have told him to go forward with the work. Joe will clarify side rails. For ADA accessibility. John does not think that a permit is needed. Ashley will take photo when in place and see if permit required by Fire Marshall. This will also address insurance concern raised a few years ago. Committee expressed appreciation to John Bull and his crew. Still planning on September 20th Historical Society gathering. **Jean will contact Joe and see what else he needs.**
6. **UMH site visit last week by Silver Maple.** John Tenney came and looked at scope of work at the UMH. We will contact Bill Gallup who did the initial site planning for the PTV grant through Friends of the UMH. **Jean will contact Bill, find out how much scope work will cost. And see if he is willing and able. Set a date for him to come to site visit again.**
7. **Electricity Leak at UMH .** Breakers are off. Red will test it tomorrow and see if anything is drawing. Will try one side and then the other. John Bull thinks we need to put a key on the breaker box and a padlock. **John will follow up.**
8. **Town Hall – on site – meeting with Silver Maple.** John Tenney looked at whole building with Silas and Red. Reviewed wood and all the problems. **John Tenney will get back to us with areas which need to be addressed and several different projects, then we will get scope of work.**
9. **Back parking Lot and lights:** Carl talked with Keith Wager and he needs to know the light specs. **Silas will send the specs to Carl who will communicate with Keith. John will reach out to get information from GMP and Efficiency Vermont**
10. **Town Offices Painting:** Gallo on painting. No response. **Silas will keep trying.** Silver Maple is also contacting Gallo.
11. **Town Offices, Slate:** No news. Carl says no report and no reply. **May be time for a letter from Selectboard. Committee. Approved having Selectboard send a letter. Red will present this tonight at Selectboard.**

**12. Union Meeting Hall Steeple:** No action since last meeting. **Ashley offers to type up an estimate.** Carl will send the Griswold specs to Ashley. No permit needed for the steeple work.

**13. Other ADA needs.** Red will organize emergency exit lights and signs for ADA and grab bars for bathroom, for use of up to 49 under present use.

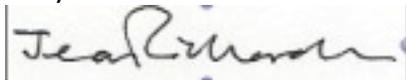
**14. Sign at UMH.** Sign to go up on the present posts. Cannot move close to road. **Jean will contact Bonnie re sign and get distances to Ashley tonight.**

**15. Flag at Town Hall:** Red call Bill in Vergennes about fixing the Town Hall flag pole line

16. Meeting adjourned at 3:55pm pm on Motion of Carl, and Jean

**17. Next Meeting: September 15 at 3:00 pm via zoom. Pam and Jean will send out invitation.**

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson