

**Town of Ferrisburgh  
Selectboard Minutes  
June 1, 2021**

**Members present:** Chris Campbell, Jessica James, Michael “Red” Muir, Jim Benoit

**Town officials present:** Laurie Curler, Assistant Town Clerk, Bonnie Barnes, Zoning Administrator, and Norm Smith, Zoning Board Chair. All town officials participated electronically using Zoom.

**Visitors present:** Mike Redmond, Justus DeVries

**1. 6:30p.m. Call regular meeting to order**

Jessica James called the meeting to order at 6:33 p.m.

**2. Approve Minutes – Regular meeting, May 18, 2021**

Jessica James asked for approval of the minutes for the regular meeting on May 18, 2021. Jim Benoit moved to approve the May 18, 2021 regular meeting minutes as submitted. Chris Campbell seconded the motion. All voted in favor. MOTION PASSED

**3. Public Comment**

None

**4. Selectboard New Business**

**a) Review of Zoning and Subdivision Fees**

Bonnie Barnes reviewed the Zoning and Subdivision Fee report prepared by Deb Healey. The report provided current and proposed fees for which Deb surveyed what other towns in Addison County charge. The report shows no fee for the Variance/waiver line item but Bonnie has been collecting \$50. It was estimated the fees had not been adjusted in about nine years. The Zoning Board has not yet seen the proposed fees.

Red Muir moved to send the proposed changes to the Zoning Board and Planning Commission for review and put it on the next Selectboard agenda for action. Jim Benoit seconded the motion. All voted in favor. MOTION PASSED

**b) Responsibility for compliance of Land Use Zoning Regulations – Mike Redmond**

Mike Redmond was present to discuss his concerns with activities at 2078 Jersey Street. The owners do not live on the property. He brought this up in March when he noticed a Panoramic employee cutting stone near his fence. He has issue with the access road and all the activity that is too close to the neighbor on the north. They have not been doing any removal of the stone as that is the issue that was brought to them. They have been bringing material in for 2 years. The property owner brought the road parallel to Mike’s southern border within 40’. Mike asked him to move the road and the owner indicated he didn’t have to. Mike stated that Section 511 and 512 indicate the road needs to be 200’ and 100’ and he believes Sullivan is in violation. Mike’s not concerned about the quarrying but the closeness to his property.

Red Muir referenced a letter from the Town of Ferrisburgh, sent today, to Sarah and Kevin Sullivan. Bonnie Barnes explained the letter doesn’t say stop violating the section of 511 that says you must maintain certain conditions because they must first establish there is a quarrying operation before any of those conditions can be applied. The letter is a 7 day cure notice.

Before the 7 days pass, Kevin can appeal the decision, stop doing what he's doing, or he can apply for a permit. The Selectboards only jurisdiction is to rule if the access road is in a legal location. No action can be taken until Kevin Sullivan responds to the letter sent today.

**c) Personnel/review process – executive session**

At 7:06 Red Muir made a motion to go into executive session to discuss personnel review that would put the town at a substantial disadvantage for privacy and confidentiality issues. Chris Campbell seconded the motion. All voted in favor. MOTION PASSED

At 7:06 Chris Campbell made a motion to invite Justus DeVries into executive session. Jim Benoit seconded the motion. All voted in favor. MOTION PASSED

At 7:37 Jim Benoit moved to end the executive session. Chris Campbell seconded the motion. All voted in favor. MOTION PASSED

At 7:37, Chris Campbell moved to return to the open meeting. Jim Benoit seconded the motion. All voted in favor. MOTION PASSED

No action was taken.

**5. Selectboard Old Business**

**a) Building maintenance committee update**

Red Muir provided the update for the building maintenance committee. At the Sisters property, the smoke detectors are in and the power to the garage is repaired. The roof replacement is scheduled to start June 11<sup>th</sup>.

Regarding the Town Hall, he has not seen any bills yet from Breadloaf for materials. The electrician fixed the ballast and installed LED's in the vault.

At the Union Meeting Hall the electrician installed the emergency light and moved a switch. The handicap door is being installed and the plumber roughed in the handicap bathroom. Within the month they should be at code for the 49 occupancy. Red ordered some tarps to wrap the towers so no one climbs on them. Some materials have been purchased for the steeple repair and are stored in the Union Meeting Hall.

**6. Selectboard General Business**

**a. COVID-19 update**

None

**7. Other Business**

Chris Campbell attended the meeting at Bay Road with John Bull and May Lou Ivey from Long Point Corporation on Friday, May 28<sup>th</sup>. The meeting went very well and they would like to regularly attend the Selectboard meeting to keep communications open. They asked John for solutions and indicated they would bear the expense to repair the beach access.

**8. Correspondence**

None

**9. Selectboard to approve or Sign**

**a) Sign contract for Roomworks, LLC, to paint the outside of the town hall**

Jessica James stated that Justin has viewed the contract. It has also been reviewed by Kevin Kite and Carl Cole. Red Muir moved to approve the contract for services with Roomworks, LLC. Chris Campbell seconded the motion. All voted in favor. MOTION PASSED  
The Selectboard members signed the contract.

**b) Selectboard Warrant**

Red Muir moved to approve the warrant in the amount of \$60,272.85. Jim Benoit seconded the motion. All voted in favor. MOTION PASSED

**10. Adjourn**

Jessica James asked for a motion to adjourn. Jim Benoit moved to adjourn the meeting at 7:57. Chris Campbell seconded the motion. All voted in favor. MOTION PASSED

Respectfully submitted,

Carol Allen