

**TOWN OF FERRISBURGH**  
**MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE**  
**March 11, 2020**

**Members Present:** Red Muir, Carl Cole, Jean Richardson,

**Members Absent:** Silas Towler, Bill Wager, John Bull

**Guests:** Miles Jenness, Ashley LaFlamm, Mary Neffinger, Nadia Smith, Rick Kerschner

1. Following Public Notice, the meeting was called to order by Red at 6:03 pm

2. Minutes of February 26 meeting were approved as previously distributed on Motion of Carl Cole, seconded by Red Muir. All voted in Favor. MOTION PASSED.

3. **Sisters' House Roof leak:** First priority - proposed for 2020 – Red provided 3 Estimates for roof repair, all from Flawless Custom Design: 1) \$5,362.50 – bandaid repair; 2) \$6,825 – solid repair; and 3) \$8,075, which is same as second estimate, but with Plywood and plywood labor added.

Still waiting for Clover State estimate which will be a second estimate to take to Selectboard- It will likely be over \$10,000.

6. **Town Offices Floors:** Proposed for 2021. Red had provided an estimate from Greenwood for \$16,062.50. **Greenwood will provide an additional estimate.** This will be an industrial water-based material. Red provided a second estimate, from Olsen Flooring in Vergennes with two proposals: 1) oil based \$ 18,452; 2) water-based \$ 21,577. Note that each of these estimates are detailed, breaking out upstairs and downstairs separately, so we could do just some of the floors. Upstairs needs only sanding and buffing. Downstairs offices need new finish. Note that these estimates do not include the cost of moving out and storing office furniture while work is being done.

7. **Union Meeting Hall Handicap Accessibility:** First Priority. Start Fall 2020 if we get grant. We reviewed and discussed the Architect's plans and agreed on two changes 1) No concrete at new exit or front deck- just wood; 2) need to add a second bathroom which does not need to be handicap accessible. The bathroom should have a janitor sink as well as toilet and washbasin. **Jean will contact architect.**

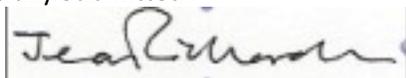
Ashley then led a review of the cost estimate numbers that she has been collecting for all the various component parts of the proposed handicap accessibility plan. A second set of estimates will be provided by the Architect, Bill Gallop as soon as we send him our approvals of the designs he has submitted. Ashley and Jean will work up a final budget when we have numbers from architect. Discussed the need for possible general Contractor and/or Clerk of the Works for UMH to ensure all subcontractors are coordinated. **Jean will attend Cultural Facilities grants workshop and report back to committee as to timing and budget details required.** Rick will help Jean with grant writing advice based on his extensive experience.

8. **UMH Steeple:** discussed materials and costs. Miles suggested a metal roof on the steeple to improve roof pitch. Caitlin Corkins (PTV) had said that would be OK historically. Miles thinks that acoya treated spruce could be used for siding repair to have lower costs. We will need a second steeple estimate as the old one is out of date. **Red will discuss with Selectboard about paying Miles to prepare an estimate.**

10. **The next Building Maintenance Committee meeting is scheduled for Monday, April 6, at 6:00pm.**

11. Meeting adjourned on motion at 7:30 pm.

Respectfully Submitted



Jean Richardson