

TOWN OF FERRISBURGH
MINUTES OF MEETING OF BUILDING MAINTENANCE COMMITTEE
FEBRUARY 17, 2019

Members Present: Red Muir, Carl Cole, Jean Richardson

Members Absent: Silas Towler, John Bull, Bill Weger

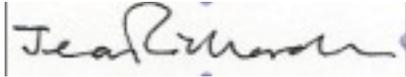
Guests: None

1. Following Public Notice, the meeting was called to order at 4:07 pm
2. Minutes of February 5 meeting were approved as previously distributed on Motion of Carl Cole, seconded by Red Muir. All voted in Favor. MOTION PASSED.
3. **Reviewed Funds available in Town Budget:** There are two funds, one *Town Hall Community Center Maintenance Fund (3710-85)*, and the *Town Buildings Reserve Fund*. Carl has identified another possible Fund of about \$40,000 in a document entitled *Memorandum of Understanding between Global resources Options and Town of Ferrisburgh*. Related to the Solar Farm. Carl will follow up to clarify and report back at next meeting.
4. **Priority List of Work to be done:** Continued discussion of funds available for repair and ongoing maintenance of all 6 Town buildings
 - **Town Offices, Tower Leak:** First priority – Red reported that the sealing can be completed for \$566 – Nicom Coatings. Motion to approve this contract by Carl, seconded by Jean. VOTE: All in Favor; MOTION PASSED. This work will be scheduled immediately.
 - **Sisters' House Roof leak:** First priority – Red has asked Burnett to look at the leak and propose a temporary fix.- No further report.
 - **Town Offices Basement Drainage Issue:** First priority. John will move forward with this as soon as possible.
 - **Town Community Center Grates in Floor:** This is a first priority task. Silas reported that he is still working on finding an efficient solution. Should know soon. Jean will contact Silas and Charlie Langworthy to see what progress has been made.
 - **Town Offices wood siding and Paintng:** This is a second priority task. Some sections of clapboard need to be cut and fixed prior to caulking and painting. Red does not have a quote from Acorn, but they appear to be able to do the minor wood repair, caulking and painting. The assumption is that this will cost between \$20,000 and \$30,000. Red will keep trying to get a reasonable estimate so we can put it out to bid.
 - **Town Offices Floors:** This is a second priority task and can be scheduled for 2021. Red will get an updated ballpark estimate from Greenwood and committee will determine when to put out to bid.
 - **Union Meeting Hall Roof:** First priority task. Estimated at \$107,000. Must be Historic Preservation standards. FUMH is working to find funds for this to start in 2020. No additional report.
 - **Union Meeting Hall Handicap Accessibility:** First Priority. Architect initial report has been received. Jean will have Pam place this in the Union Meeting Hall File. Fire Marshal

conducted the inspection of Union Meeting Hall on February 14. Carl says that we should get the Report this week. Jean reports that the Architect will provide written estimate and final report after he has reviewed the Fire Marshall's Report. When we have that Report we will be in a position to determine cost of accessibility in preparation for grant submission for some finding to supplement Town funds.

- **Union Meeting Hall Tower:** First priority. We received a rough estimate from Vermont Heavy Timber of \$116,000 for restoration to Historic Preservation standards. VT Heavy Timber will also provide an estimate for simple repair. We will then decide how to proceed.
5. **Discussed Town Meeting Day Power Point Presentation** which Red is going to do. His goal is to help towns people understand the range of work needed to be done and the need for increase in budget. Jean will update the rough draft of the Power Point and circulate for corrections and comments. Jean will meet with Red on Friday to review edits.
 6. The next Building Maintenance Committee meeting is scheduled for Wednesday February 26 at 4:00 pm to go through the Town Meeting Day presentation.
 7. Meeting adjourned on motion at 5:38 pm.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Jean Richardson", enclosed within a thin black rectangular border.

Jean Richardson