

Town of Ferrisburgh
Special Selectboard Meeting Minutes - Approved
January 14, 2020

Members present: Jim Benoit, Rick Ebel, Clark Hinsdale, Jessica James, Michael "Red" Muir.

Town officials present: Pam Cousino, town clerk; Deb Healey, town treasurer.

Visitors present: Chris Monje

1. 6:00 p.m. Special meeting — call to order.

Rick Ebel called the meeting to order at 6:00 p.m. Rick then requested that a motion be made to amend the agenda, adding 5. Review personnel policy regarding vacation pay. Jessica James made a motion to amend the agenda, adding item 5 to discuss vacation pay. Jim Benoit seconded. All voted in favor. MOTION PASSED.

2. Appoint new assistant town clerk/assistant treasurer.

Jessica James moved to appoint Laurie Curler as the new assistant town clerk/assistant treasurer, starting immediately at \$18.00 per hour, to fill the vacancy left by Pam Cousino. Jim Benoit seconded. All voted in favor. MOTION PASSED. Laurie will need to be reappointed on March 3, 2020, for a 3-year term. The board will meet with Laurie after 60 days.

3. Approve 2020-2021 budget for town meeting vote.

After discussion, Clark Hinsdale made a motion to approve the 2020-2021 budget for a town meeting vote in the amount of \$2,116,148. Jessica James seconded. All voted in favor. MOTION PASSED.

4. Discuss new truck options to replace 2010 International tandem.

There was discussion regarding the purchase of a new tandem truck that will need to be warned for the town meeting warning. Rick Ebel asked John Bull if the 2006 truck was totaled. John responded that the insurance company had not made that determination yet. He felt that we would know by next Tuesday's meeting, and we can finalize plans for the town meeting warning then.

5. Review personnel policy regarding vacation pay.

There was discussion regarding 10.25 hours of unused vacation pay that was left by the retiring town clerk, Gloria Warden. Gloria was asking for payment of the unused hours. Rick Ebel felt the board should make the determination. After some discussion, it was decided that the 10.25 hours would be paid to the retiring town clerk as per the town policy; vacation hours are given at the beginning of each fiscal year to be used, so those hours are owed. It was also noted that a separation protocol should be developed for the personnel policy.

6. Adjourn.

Jessica James made a motion to adjourn the meeting at 6:49 p.m. Jim Benoit seconded. All voted in favor. MOTION PASSED.

Respectfully submitted,

Pam Cousino
Town Clerk