

**Town of Ferrisburgh
Listers Minutes**

Date/Time: Thursday, November 9, 2017 at 4:00 p.m.

Present: Carl Cole, Ferrisburgh Lister
Charlene Stavenow, Ferrisburgh Lister (Chairperson) – Via Skype
Joseph Blasius, Ferrisburgh Lister
Justus J. DeVries, Appraiser for Town of Ferrisburgh
Christine Chamberlain (Robert Turner Mapping Co.) (RJJCo.)

- Listers meeting called to order by Charlene at 4:01 p.m. at the town clerk's office.
- Christine Chamberlain (from RJT Co.) discussed state mandated mapping requirements. The project will improve the link between parcel id's and the tax maps. Ferrisburgh is in good shape as there are only around 10-15 parcel discrepancies out of 1,534 parcels. The state will help in the costs and it should reduce the town's annual tax map update costs. Improvements to the accuracy of town roads, private roads, right-of-ways, as well as the Lake Champlain shoreline could be other benefits. The improved mapping can be used for planning/zoning, notifying adjacent property owners, State of Vermont Transportation Agency (right-of-ways, etc.) and other town projects. Contracts for the mapping project will not be made until the Summer of 2018 at the earliest. The listers requested Justus check with Leslie Pelch at the State mapping office for the details of the project, estimated costs, etc. The listers will officially decide once the data from Leslie has been reviewed. The new Long Point ortho map was discussed as a template/example of the new mapping.
- Reviewed listers minutes from August 24, 2017 meeting. Justus noted that in February 2018 there will need to be a recertification of the listers 2017 corrections which were made to the Grand List after April 1, 2017. Carl made a motion to accept the minutes as written, seconded by Joe. All were in favor and so moved.
- Discussed the search for a new lister since Charlene has moved to Michigan. If Charlene resigns in March 2018, the Select Board would appoint a new lister to finish out her term that is up in March 2019.
- Discussed the Common Level of Appraisal (CLA) study Pam and Justus worked on with Teri Gildersleeve from PVR in October. Copies of all sales submitted to PVR from 4/1/16 through 4/1/17 were reviewed, along with both sales ratios sorted by category, documentation of new valid sales to be removed, sales concessions and the updated Lake Champlain sales and competitive listing ratios.
- Reviewed budget for 2018-2019. Discussed the actuals for 2016-2017 which included the 'outside only' project and travel trailer research. Justus will present at the Select Board budget meeting on 11/14/17 more details on the actual expenses by category. In the future, more details in each category will be completed. Carl, Joe and Justus will attend next week's budget meeting.
- Discussed the need for a new filing cabinet. It will be brought up at the Select Board budget meeting on 11/14/17.

- Reviewed the listers corrections for the Cyr campground, Sheeran/Johnson and Vasatka. (Carl Cole recused himself from the Sheeran/Johnson listers correction.) It was decided the Cyr campground correction should be a tax abatement type decision. Justus will contact the Cyr's and explain that listers encourage them to apply for a tax abatement based on the Board of Civil Authority (BCA) decision on the Donovan Lane Properties, LLC campground, which eliminated the travel trailer increases.
- In light of the Donovan Lane Properties, LLC BCA decision, which eliminated the travel trailer taxation, the listers instructed Justus to send a letter with a copy of the decision to the Vermont Tax Commissioner, requesting legislative change eliminating the statute for travel trailer taxation.
- Discussed having an afternoon a week with regular listers office hours.
- Discussed the implementation of a separate, dedicated listers email.
- Discussed having a Select Board member be a liaison to listers to keep the Select Board up to date on the listers work and issues.
- Distributed copies of the recent PVR memo on *Taxability of Towers: Decision Tree for Cell, Radio and Communication Towers*. The issue will be discussed at a future listers meeting.
- Review of the first batch of the 2018 building permit changes was tabled to the next meeting.
- Carl made a motion to adjourn the meeting, seconded by Joe. All were in favor and the meeting was adjourned.

Meeting Adjourned: 5:50 p.m.
Respectfully Submitted: Justus J. DeVries
Dated: November 14, 2017