

**Town of Ferrisburgh
Selectboard Minutes
October 3, 2017**

Members present: Jim Benoit, Rick Ebel, Steve Gutowski, Loretta Lawrence.
Absent: Michael "Red" Muir

Town officials present: Bonnie Barnes, zoning administrator, Gloria Warden, town clerk.

Visitors present: Bonnie Barnes, Bessie Sessions

1. 6:30 p.m. Regular meeting — call to order.

Loretta Lawrence, chair, called the meeting to order at 6:30 p.m.

2. Approve minutes — September 19, 2017, special meeting and September 19, 2017, regular meeting.

Steve Gutowski made a motion to approve the minutes of the September 19, 2017, special meeting, as submitted. Rick Ebel seconded. Rick Ebel, Steve Gutowski, and Loretta Lawrence voted in favor. Jim Benoit abstained. MOTION PASSED.

Steve Gutowski made a motion to approve the minutes of the September 19, 2017, regular meeting, as submitted. Rick Ebel seconded. All voted in favor. MOTION PASSED.

3. Selectboard new business

(a) Appoint zoning administrator nominated by planning commission — Bonnie Barnes. Steve Gutowski made a motion to appoint Bonnie Barnes as zoning administrator for a term of three years effective October 3, 2017, ending October 3, 2020. Jim Benoit seconded. All voted in favor. MOTION PASSED.

(b) Zoning Board of Adjustment vacancy — term ending 2018. Loretta Lawrence stated that since Charlene Stavenow, board chair, has moved, the Zoning Board of Adjustment will reorganize at its regular meeting on October 4, 2017. The board will advertise for the vacancy.

4. Selectboard old business

(a) Wayne Stearns — culvert issue. Wayne Stearns appeared before the board to discuss the longstanding issue of flooding in his field due to a failed culvert. While viewing photos supplied by Wayne, he and the board reviewed a town map showing the land he owns and the location of the culvert, halfway between Kimball Dock and Kellogg's Bay. Board members agreed to visit the site to review the area, shoot a transit, and try to resolve the issue. Wayne offered to hire Larry Miner to have him shoot a transit.

(b) Review draft language for computer use policy. Steve Gutowski made a motion to approve the draft language of the computer policy, as presented. Rick Ebel seconded. All voted in favor. MOTION PASSED. Loretta Lawrence will contact Jim Carroll, the town's attorney from the firm of Carroll, Boe & Pell, to start the process of finalizing the policy.

(c) Security cameras update. Loretta Lawrence requested a quote from Vermont Life Safety of Bolton, Vermont. A representative of the company will contact Gloria Warden to arrange a tour of the town offices building next week.

5. Selectboard general business

(a) Vermont Green Line (VGL) Committee update. Rick Ebel, a member of the VGL Committee, stated there was no update to share.

6. Public comment - There were no comments for this meeting.

7. Other business

Steve Gutowski asked when the traffic study would begin on Shellhouse Mountain Road. Loretta Lawrence said Josh Donabedian, transportation planner at the Addison County Regional Planning Commission, has returned from a month's absence. She will contact him tomorrow.

A lengthy discussion ensued regarding the amount of authority the selectboard has to change speed limits on town roads. Gloria Warden handed the board a copy of the statute that pertains to local speed limits. The statute states that the legislative body of a municipality may vote to set the maximum speed limit, without an engineering and traffic investigation, after considering neighbor character, abutting land use, bicycle and pedestrian use, and physical characteristics of the highways. The board will review this matter further.

Loretta Lawrence informed the board that the town did not receive the \$15,000 Transportation Advisory Committee Grant (from Addison County Regional Planning). The town had received grant money within the past five years and was not eligible to receive it this year.

Rick Ebel asked if board members may have a town email address instead of using personal email. Gloria Warden responded that she will follow up on this issue.

Jim Benoit commented that he would like to receive an update regularly from Jim Carroll, the town's attorney from the firm of Carroll, Boe & Pell, regarding the extensive tree cutting by the Vorsteveld's on Arnold Bay Road. Jim is concerned that the legal fees could escalate rapidly. Board members expressed agreement with his concern. Loretta Lawrence will contact Jim Carroll.

Loretta Lawrence said that as of October 3, 2017, there are three candidates who have applied for the part-time clerical position. After the October 6, 2017, deadline, Loretta Lawrence will contact the candidates to schedule interviews for October 10, 2017, beginning at 6:00 p.m.

8. Correspondence

(a) State of Vermont Act 250 Land Use Permit #9A0186-6 US Route 7. The town received a copy of an administrative amendment, which authorizes Judith Giusto to subdivide a tract of land into two lots: Lot 1 is 19.44 acres and Lot 1A is 22 acres. No construction of improvements is proposed at this time.

9. Selectboard to approve or sign

(a) Selectboard warrant. After review, Rick Ebel made a motion to approve the selectboard warrant, which details town expenditures, for a total of \$53,459.13. Jim Benoit seconded. All voted in favor. MOTION PASSED.

10. Adjourn

Jim Benoit made a motion to adjourn the meeting at 7:31 p.m. Rick Ebel seconded. All voted in favor. MOTION PASSED.

Respectfully submitted,

Jean Silveira